

## College Curriculum Committee

## Meeting Minutes

Tuesday, October 19, 2010

2:05 p.m. - 3:47 p.m.

Toyon Room

Item	Discussion
1. Minutes: October 5, 2010	M/S/C (Hartwell,Ragey), Minutes approved as written
2. Announcements	<p><b>Speakers:</b> Carolyn Holcroft, Bernie Day</p> <p>Reminded of upcoming due dates and COR training 10/20 and 10/21 in room 4008. Also noted the conference opportunities related to curriculum are now listed on the bottom of the agenda and will be carried over from meeting to meeting.</p> <p><b>Day:</b></p> <ul style="list-style-type: none"> <li>• UC/CSU will now be reviewing CORs for remedial courses to place students.</li> <li>• The State Academic Senate will be considering a resolution at their fall Plenary Meeting which will ask local senates to consider adoption of a standardized CLEP policy. Will pass proposed resolution to CCC members as soon as it becomes available.</li> <li>• AB 2203 - Requires CSUs and requests UCs to respect faculty right to select texts "regardless of publication date for as long as the textbook is available to students and the information contained in the textbook is current and reflects contemporary thinking in the discipline."</li> </ul>
3. SLO resolutions	<p><b>Speaker:</b> Carolyn Holcroft</p> <p><u>Resolution #1:</u> BHS-unanimously approved. CTIS-those that responded were in support. FA-all positive responses.</p> <p><u>Resolution #2:</u> BHS unanimously approved. FA: all in favor. CNSL: all in favor. PSME concerned that SLO's are limited to the short-term evaluation. The SLO's are defined as a goal for the end of the course (what the student's walking out with) since there isn't a way to make a long-term evaluation since faculty will not have contact after the course. Some faculty feel that the SLO's should be put in the COR rather than the syllabi.</p> <p><u>Resolution #3:</u> BHS one opposed. PSME: one opposed. CTIS: all said yes, and thought that they should also be included in the syllabi but there was a statement that the feeling is that most all other divisions are for this so why should they be the hold-outs.</p> <p>Motion to vote individually on each resolution, M/S/C.</p> <p>Move to approve Resolution #1 (Schultz, O'Neal), M/S/C, BSS abstained.</p> <p>Move to approve Resolution #2, M/S/C (Schultz, Murray), 3 abstentions.</p> <p>Move to approve Resolution #3, M/S/C (Lee, Schultz), BSS abstained.</p>
4. Course Outlines of Record Training	<p><b>Speaker:</b> Carolyn Holcroft</p> <p>PPT by Holcroft. Refer to handout. Clarification: a "Title 5 update" means faculty examine every field of their COR for compliance with Title 5 regulations, NOT just the textbook field.</p>
5. Report from C-ID meeting	<p><b>Speaker:</b> Bernie Day</p> <p>Over 200 faculty participated in the meeting that occurred in Sacramento. The results will be posted on the CID</p>

	<p>website for comments. Participants also discussed SB 1440 transfer degrees. Day strongly encouraged faculty to 1. Take a look at the descriptors and 2. Go to the next set of meetings in January where some of the areas scheduled to be discussed are: accounting, business, economics, political science, English etc. The faculty who did go to these recent sessions thought it was well worth the time. Recommended that administrators encourage faculty to attend and possibly help faculty get out of the classroom on the Friday that will be scheduled in January 2011.</p>
6. Information flow through C3MS	<p><b>Speaker: Carolyn Holcroft</b></p> <ul style="list-style-type: none"> <li>Called attention to the C3MS Development &amp; Approval Flow Chart that Nuñez provided after the 10/5 meeting. Please distribute document to constituents.</li> <li>Academic Senate asked CCC to reconsider the “proof” stage where the outlines go back to the faculty from the Dean. Concern that this step causes needless delay. Several faculty asserted importance of reviewing COR after Dean edits to ensure correct load/seat count. Please get feedback from your constituency for discussion at the next meeting.</li> <li>Francisco commented that she's noticed CCC reps are no longer able to make changes in C3MS; Holcroft will investigate and report back.</li> </ul>
7. Prereq Content Review Best Practices	<p><b>Speaker: Carolyn Holcroft</b></p> <p>Statewide AS Curriculum Committee is currently considering best practices in rigorous content review, Holcroft seeking feedback from Foothill faculty that may inform the discussion. Question about any Title 5 changes regarding requirements for establishing advisories. Holcroft has not heard any discussion at the State level about this issue.</p>
8. Report Out from Division Reps	<p><b>AL:</b>  <b>BH:</b>  <b>BSS:</b> New ANTH and ECON courses; some courses are splitting to 2 courses. The division has established that their texts will be 2008 or more recent.  <b>CNSL:</b> Lee asked that International Baccalaureate discussions be a priority this year.  <b>CTIS:</b>  <b>FA:</b>  <b>LA:</b>  <b>LIBR:</b>  <b>PE:</b>  <b>PS:</b> Math 49 &amp; 51 is changing to a 3 qtr series, MATH 48A, B &amp; C. CCC reps need to review their curriculum sheets to locate programs/certificates that incorporate Math 49/51 and make appropriate revisions.</p>

**Atendees:** Mark Anderson (Dean), Falk Cammin (L A), Sam Connell (BSS), Bernie Day (Articulation Officer), Marnie Francisco (PSME), Patricia Gibbs (BSS), Richard Hansen (guest), Robert Hartwell (F A), Carolyn Holcroft (Faculty co-chair), Kay Jones (LIBR), Marc Knobel, (PSME), Andy Lee (CNSL), John Mummert (BSS), Peter Murray (Dean, PSME), Verley O'Neal (CTIS), Eloise Orrell (Interim VP, Instruction), Joe Ragey (F A), Gillian Schultz (B H/SLO Coor), Barbara Shewfelt (P E), Kella Svetich (L A), Voltaire Villanueva (CNSL)

**Minutes recorded by:** C Nuñez

Foothill College 10/30/08 1:08 PM  
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