

**College Curriculum Committee
Meeting Minutes
Tuesday, November 30, 2010
2:10 p.m. - 3:38 p.m.
Toyon Room**

<u>Item</u>	<u>Discussion</u>
1. Minutes: November 16, 2010	Minutes approved with one correction: word change in #4 from articulate to participate. M/S/C (Ragey, Knobel) , 2 abstentions.
2. Announcements: a. AB 2302 b. CID c. Other	Speaker: Day/Holcroft a. Last week UC sat down to have discussions regarding model transfer curriculum. Discussion has started to select one GE pattern (IGETC or CSU GE pattern) to satisfy UC GE. b. CID is having some phone conferences (Holcroft will forward email to all with dates). There will be some conferences also in Jan/Feb. c. Reminded reps to inform their constituents about the professional development opportunities listed on the CCC agendas.
3. Non-Credit Curriculum	Speaker: Denise Swett Swett intro'd proposed courses/programs. <ul style="list-style-type: none">• The NCEL course is designed as a support course for those students preparing for the Geriatric Home Aide program.• The new certificate program for family child care centers is a total of 90 hours and designed to prepare someone to open a in-home child care center. Much need b/c currently no educational requirements to open a home daycare, it's basically a business license and requires no nutrition or ed plan.• Overall there are currently 260 families participating in the child development non-credit programs that FH has established in the last year. To date, approx 800 families total since they began.• Proposed NC curriculum will be on the agenda for action at the next meeting (1/18/11).• Also, Swett is interested in any ideas anyone might have to come up with some certificates that unemployed workers could complete in a quarter, say 6 hours a day, short-term, to acquire skills that could help them get employed. Please ask constituents for feedback.
4. Revised BTEC Program	Speaker: Karen Erickson <ul style="list-style-type: none">• Erickson intro'd revisions to BTEC program (it's been on hiatus for the last 2 years).• When they began revamping the program they realized that there were far too many requirements to allow students to complete the program in a timely manner. They've streamlined the program and rewritten some courses.• Suggestions from reps:<ul style="list-style-type: none">○ the GPA statement should possibly be standardized across the campus and this will be discussed at a later meeting○ Suggested that they replace CHEM 30A/1A with CHEM 25 (Murray) with a recommendation that if the student intends transfer what class should be used.

	<ul style="list-style-type: none"> ○ MATH 17A & B instead of 10? This is a new configuration of courses that would be very well suited for this program (Francisco). ○ Comments about the Curr sheet: career opportunities should probably be updated to not guarantee things like stock options. ○ BTEC 71 and 75 are listed as degree reqs and also listed as electives. Need to adjust the requirements for the cert vs. the degree. <ul style="list-style-type: none"> • Erickson thanked reps for feedback and agreed to review suggestions and bring curriculum back in Winter quarter.
5. Red-lining	<p>Speaker: Stephanie Franco</p> <ul style="list-style-type: none"> • Background: Franco defined “Red-lining” as the practice whereby when a student gets a sub-standard grade at FH but then repeats the course at DA, FH would cross out the grade (and remove it from the GPA) and allow the student to use the DA course and grade at FH. • With Banner, we can’t do this as we used to so we are reviewing the policy. DA recently decided that they will no longer allow students to use FH classes to redline substandard work at DA. Holcroft emphasized that FH faculty should review and decide independently, regardless of DA decision. • Potential problems: <ul style="list-style-type: none"> ○ ALL attempted units remain on the transcript and therefore the student might be in jeopardy for progress probation. ○ Even other than Banner issues, seems that there are other issues with this practice. Equity of courses from one campus to the other is often troublesome. There have been several instances when a counselor advised a student to take a class at DA that was NOT equivalent to the FH class in terms of content and/or unit value. <p>Reps were asked to bring this policy back to their faculty and bring feedback for further discussion in Winter. Plan to agendaize for action at 2/1/11 meeting.</p>
6. IB Discussions Feedback	<p>Speaker: Carolyn Holcroft, Bernie Day</p> <p>Holcroft has gotten requests for more info, and positive feedback from faculty who have examined the IB program. Day: CSU GE committee is looking at accepting the entire package in place of their GE package. It has been determined that the students that had completed the IB testing actually were higher performers and more successful than non-IB students. Reps requested to continue discussion with constituents, ESPECIALLY in disciplines with an IB test/curriculum. Please be prepared to discuss at the next meeting. Plan to take action at 2/1/11 meeting.</p>
7. Draft of Deactivate/Reactivate Procedure	<p>Speaker: Carolyn Holcroft</p> <p>Bio/Hlth division is happy with the document. One modification was suggested: under reactivation, please add a statement that the approved course(s) must be resubmitted for articulation statement. M/S/C (Villanueva, Schultz)</p>
8. Interdisciplinary Lecture Series Feedback	<p>Speaker: CH</p> <p>CNSL thought it a great idea. They suggested that it could</p>

	possibly be a non-credit course to start. Connell will distribute a “talking points” list for perhaps a Spring start. One idea is that faculty could encourage student participation by perhaps offering 5 points for their course if the student attends one of these lecture series (make up homework, extra credit, etc).
9. Report out from Division Reps	AL: 11/16 meeting they discussed community-based courses and they are working on a lot of Title 5 updates. Discussed deactivating courses. Updated CCC info. BH: Title 5 updates like crazy. They are discussing staggering the review of outlines so as to not kill people reviewing courses. BSS: How do other areas use alternative electronics for communication? CNSL: no report CTIS: no report FA: Question regarding the 12/1 deadline for IGETC/CSU inclusion (the course must first be approved by UC for IGETC). LA: no report LIBR: no report PE: no report PS: MATH 51 will be deactivated for Summer 2011.

Attendees: A. Cartier, B. Cashmore, S. Connell, B. Day, K. Erickson, M. Francisco, S. Franco, C. Holcroft, M. Knobel, A. Lee, J. Mummert, P. Murray, E. Orrell, J. Ragey, G. Schultz, B. Shewfelt, K. Svetich, D. Swett, M. Thomas, V. Villanueva
Minutes recorded by: C. Nuñez