

**College Curriculum Committee
Meeting Minutes
Tuesday, May 15, 2012
2:06 p.m. - 3:42 p.m.
Toyon Room**

<u>Item</u>	<u>Discussion</u>
1. Minutes: May 1, 2012	Minutes approved as written. <i>M/S/C</i> (Hartwell,)
2. Announcements:	Speaker: Carolyn Holcroft, Marnie Francisco, Cori Nuñez
a. New Course Proposals	a. Francisco announced proposals for five new courses from Computer Science dept. Please distribute to your faculty and if there are any questions/comments, please send them directly to the author, Michael Loceff, and cc your division curriculum committee rep.
b. Division Reports	b. FA: <ul style="list-style-type: none"> • Music dept has reviewed the Music TMC and has determined they're unable to create a TMC-aligned transfer degree as FH no longer offers the courses required on the template. • Working on a TMC-aligned transfer degree in Art History. <p>LA: Starer announced that ENGL 1S & 1T combo received IGETC approval!</p> <p>PSME: Working on TMC-aligned transfer degrees in chemistry and physics. Math should be on next CCC agenda.</p> <p>BSS: the AA-Ts for History and Business Administration are close to complete and should be on the next CCC agenda.</p> <p>KA: TMC-aligned AA-T in Kinesiology almost finalized, should be coming to next CCC agenda.</p> <p>Question regarding TMC applications: Once the completed application comes to the CCC, what is our responsibility? We review the application and confirm the degree meets the standards/criteria set forth in Title 5, that inclusion of program in our curriculum is beneficial for students, and is not redundant with any of our other programs. Also an opportunity to address any items that might be unclear in the application. It is not CCC responsibility to vote on whether the individual courses selected should or should not be on the TMC curriculum.</p>
c. GE Colloquium Reminder	c. Reminder about GE Colloquium this Friday. Great opportunity to hear Ken O'Donnell and have open discussions about GE/LEAP. It is not too late to RSVP!
d. Repeatability Update-Levels	d. We have received further clarification from State Chancellor's Office re: leveling of activity courses. Intention was to allow semester students 2 full years of study (4 levels), so as a quarter school we can offer up to 6 levels. <ul style="list-style-type: none"> • In some areas this will affect degrees/certificates. Courses are grouped according to SKILL type. So in the example of Photography, "History of Photography" (THEORY) is not a repeat issue with "Black & White Photography" and/or "Color Photography", (both SKILLS courses). However, because all permutations of the activity type "photography" are considered the same skill - photography - a student could not take any combination of photography skills courses more than 6 times. <ul style="list-style-type: none"> ○ Jordahl noted that students will not be able to complete current FH AA degree in photography under these new

<p>e. CLEP Help</p> <p>f. SLOAC Reminder</p>	<p>rules. Messina/Holcroft/Nuñez confirmed that this may well be the case, need to meet to review.</p> <ul style="list-style-type: none"> ○ All repeatability corrections must be done in the next cycle for inclusion in 2013-14 Catalog, meaning all changes need to be completed by the December 7th deadline this year. ○ Take home message: review your courses AND degrees to see if repeatability issues might impact, and contact Messina/Holcroft/Nuñez for assistance. <p>e. Counseling division faculty have expressed their appreciation to CCC for working so hard to clean-up College Catalog. We continue to work on CLEP policy.</p> <ul style="list-style-type: none"> • Holcroft provided a table to help faculty understand their options for CLEP usage. Reminded that CSUs are being required to accept many (but not all) of the tests so our students can already use CLEP exams to meet some CSU-Breadth criteria. • Escoto commented that in his tenure at FH, he's had very few students (one-two?) ask about CLEP. He clarified that there aren't students lined up around the corner to get this type of credit. • Chemistry and Physics will not accept this type of credit due to the lab requirement not being met. • Curr Reps confirmed that they will be ready for action at the next CCC meeting, no further time necessary for debate/discussion. <p>f. Reminder that every program <u>must</u> have an assessment for at least one of their Program-Level SLOs no later than the end of THIS quarter or we will face ACCJC sanction in October. Deadline for entering reflections (Sept. 28, 2012) is not changing, however, if at ALL possible to enter before leaving for summer it would help your SLO coordinators tremendously.</p>
<p>3. Title 5 Compliance Review List</p>	<p>Speaker: Cori Nuñez Nuñez introduced the Title 5 Compliance Review list. She explained that the first page of document is all courses due for a compliance check. Info has also been sorted by division and can be viewed by selecting the appropriate tab at bottom of doc. <u>Please note that all orange-highlighted courses are already in violation of the review cycle mandated in Title 5 and if they are not reviewed and brought into compliance by the December 7th deadline, they will be immediately deactivated.</u> Please distribute list to constituents immediately so they may begin work on compliance reviews sooner rather than later, if they choose. If there are any questions, please contact Nuñez.</p>
<p>4. Equivalent Courses DA & FH</p>	<p>Speaker: Kimberlee Messina Repetition/repeatability rules are district-wide (e.g. a student cannot repeat ENGL 1A more than three times in the DISTRICT). This means we must identify courses from both campuses that are equivalent. This also becomes an issue with students receiving "W" grades. Messina has been tasked with coordinating this effort so if you are interesting in participating in a joint FH-DA sub-committee to work on this project, please notify any of the CCC team.</p>
<p>5. Prerequisites and Content Review</p>	<p>Speaker: Carolyn Holcroft Content review is the means by which we validate prereqs, coreqs and advisories. We have known that our content review forms and procedures needed attention but we've been waiting for State to finalize new Title 5 rules regarding prerequisites. Language is final and our FHDA District Board Policy revision is pending approval, so we can now begin to proceed with review/revisions to our process. Please</p>

Approved June 5, 2012

	familiarize yourselves with attachment #9, which explains CCC's responsibilities per Title 5. Much work to be done, will realistically not complete this academic year but can get good start. Began by reviewing pending BP 6060 (containing the relevant Title 5 language) and looking at current Content Review forms. Will continue discussion and planning at our next meeting.
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Attendees: K. Armstrong, J. Baker, F. Cammin, R. Campbell, B. Cashmore, B. Day, I. Escoto, M. Francisco, B. Hanning, R. Hartwell, C. Holcroft, K. Jones, K. Jordahl, M. Knobel, D. MacNeil, K. Messina, P. Murray, B. Shewfelt, P. Starer, K. Svetich, V. Villanueva, B. Ziegenhorn

Minutes Recorded by: C. Nuñez