

**College Curriculum Committee**  
**Meeting Minutes**  
**Tuesday, January 17, 2012**  
**2:05 p.m. - 3:24 p.m.**  
**Toyon Room**

<u>Item</u>	<u>Discussion</u>
1. Minutes: December 6, 2011	Section #7 has one typo and additional word. Move to approve with corrections <b>M/S (Starer, Ziegenhorn), Approved.</b>
2. Announcements <ul style="list-style-type: none"> <li>a. CCC Planning Table</li> <li>b. CCC Speaker Time Allotment</li> <li>c. BSS courses inactivated</li> <li>d. Final SSTF Recs</li> </ul>	<b>Speaker: Carolyn Holcroft, Bill Ziegenhorn</b> <ul style="list-style-type: none"> <li>a. Planning table: Holcroft updates this table after every CCC meeting and additionally as needed. Please notify any of the CCC team if you have anything additional to add.</li> <li>b. CCC Team suggests that we limit discussion time on items to keep the meeting as efficient as possible. CCC is in agreement. Three minutes would be the general limit. We can adjust this limit accordingly if we see that more time is necessary.</li> <li>c. BSS is taking the initiative to notify others what courses have been deactivated in their division. CCC reps need to share this info with constituents and check their curriculum sheets to make sure none of the inactive courses are included.</li> <li>d. SSTF Recs approved by the Board of Governors last week and they've been sent to the Legislature (March 1<sup>st</sup> vote). We are waiting for implementation guidelines from State Chancellor's Office. Some will occur quickly and others will take significant time. Starer: There are some ideas in the document that are great ideas that perhaps we should attempt to jump start here even before we receive official implementation guidelines. Wouldn't we be in better shape by starting something now rather than waiting for instruction? Messina: the amount of time it might take for us to get organized and formulate a plan, the State might then tell us what we are to do. Holcroft asked faculty to at minimum please read at least the headings for each of the 21 specific recommendations. These mandates are really going to change the way we do business and every faculty member needs to be aware of the changes. Ziegenhorn requested a "shorter summary version" to share with constituents, Holcroft agreed to create and distribute ASAP.</li> </ul>
3. Report out from Counseling Division	<b>Speaker: Isaac Escoto</b> <p>The Counseling Division Curriculum Committee (CDCC) meets once a month and they communicate to the rest of the division by email. At their division meetings, the CDCC provide some of the very important topics to the division faculty. The division does plan on trying to put together a counseling degree and they would like any info from anyone that has seen any degree that might be appropriate here at Foothill. They have not decided on the focus of a degree as yet. The CDCC has made it very clear to the division faculty that they are available as resources to clarify any questions and to make suggestions but they are not going to "rewrite" or do "overhauling" of the outlines for them. They are attempting to empower the faculty in regard to curriculum.</p>
4. Consent Calendar: <ul style="list-style-type: none"> <li>a. General Ed Applications</li> <li>b. Stand Alone Applications</li> </ul>	<b>Speaker:</b> Move to approve all items <b>M/S (Hartwell, Starer). Approved.</b> <i>General Ed Apps:</i> SPAN 13A, 13B, 14A, 14B, BIOL 10, POLI 9H, SPED 62 <i>Stand Alone Apps:</i> ENGR 600, MUS 2F/THTR 2F, NCBS 403, 404, 405, NCEL 403A, 403B
5. New Course Resolution	<b>Speaker: Carolyn Holcroft</b>

	<p>Feedback: There's no language in the resolution to specify the timing of the faculty receiving a number for use in the C3MS. Although that is not specifically addressed in the resolution, it is suggested that the form to be created will address this need. <b>M/S (Ziegnhorn, Lankford)</b> move to approve as written. <b>Approved.</b> CCC team will create form and bring to next meeting.</p>
6. HORT 10 GE Application	<p><b>Speaker: Dan Svenson</b>  HORT 10 GE application - Svenson intro'd the vision of the Horticulture program and specifically HORT 10. While looking at the GE science description, he would like to see some alternatives available to the students in the sciences. He is happy to modify the course outline of record as this body would suggest to make it appropriate for GE.</p> <p>Feedback: There is a perception by the PSME division that HORT courses are application based (narrowly focused) and a GE course should not be an application course but should instead have greater breadth. Comments from non-science background faculty did not see any issue with the outline or application. It was suggested that perhaps ANTH and GEOG courses that are on the GE may be used as a measure for this course. Murray suggested that there needs more lab content to meet the spirit of a GE science course. He also suggested that the students should not be allowed to take "only the stuff they want" and by putting something like this course in GE allows them to skim through a science. Move to vote <b>M/S (Lankford, Horowitz)</b>  <b>Approved.</b> Move to approve <b>M/S (Lankford, Horowitz)</b>.  <b>Approved</b>, 1 abstention.</p>
7. Non-Credit Curriculum Processes	<b>Deferred until 2/7/12 mtg.</b>
8. GE Reciprocity Resolution	<p><b>Speaker: Bernie Day &amp; Isaac Escoto</b>  Slight modifications to clarify reciprocity to extend to students who have already earned an Associate's Degree OR who have earned a GE certification from another CCC. No suggested changes from CCC at this time. Please take this back to the constituent groups for feedback and plan to vote next CCC mtg.</p>
9. Discipline Assignment for CORs	<p><b>Speaker: Carolyn Holcroft</b>  PP presentation. Title 5 specifies that placing courses into disciplines is the purview Local Academic Senates. Disciplines specify the minimum qualifications necessary to teach the course. You may use any discipline from this approved list but cannot create your own. Please collaborate with your colleagues to determine what is appropriate. Reminded that at most CCCs courses are placed into disciplines by their entire CCC rather than by division/department faculty alone. For most courses, there is only one discipline but for those with more than one, it should read "X or X". An example might be "Health" having disciplines of "Health or Biology". Interdisciplinary courses are more difficult and require faculty expertise in more than one discipline. Faculty purview to determine which disciplines are constituents. Interdisciplinary course would require a Master's in one discipline AND upper division course work in another. Example: Ethnic Studies with sociology, history and social science would require Master's in one (History) and course work in another (Sociology) but it could be any combination of the disciplines listed.</p>

Atendees: