

College Curriculum Committee
Meeting Minutes
Tuesday, February 7, 2012
2:04 p.m. - 3:35 p.m.
President's Conference Room

<u>Item</u>	<u>Discussion</u>
1. Minutes: January 17, 2012	M/S to approve minutes as written. (Lankford, Hartwell) Approved.
2. Announcements a. Reminder: ASCCC Accreditation Institute, 2/10 & 11 b. Curr Sheet Due Date Reminder c. New Course Form d. New Course Announcements e. Other	Speaker: Holcroft a. This conference will be at the Sheraton Park Hotel, Anahiem. Great opportunity to share insight about accreditation process with other faculty b. Due date for Curriculum Sheets is March 1 st . c. Suggestion was made that perhaps there should be some short instructions e.g. "this form should be completed as soon as faculty are planning a new course outline." Reminder that it is not the purview of the CCC to decide whether a course should be written/taught and we should not require the faculty to defend the need for the course - this is the purview of the division curriculum committees. The objective of the CCC announcement process is to keep all faculty informed about curriculum development across campus, to provide transparency, and promote discussion among discipline faculty particularly with curriculum that might be interdisciplinary. d. Huerta/Fong presented a new series course, ENGL 1S/T, that would give students an alternate path for completing their ENGL 1A requirement. Explained history of the course development at Foothill and that these have already received articulation with UC & CSU, and will be on consent calendar at next CCC meeting for Foothill GE Area II approval. Pending this approval, faculty will need to update all curriculum sheets to include ENGL 1T as an alternative to ENGL 1A to satisfy GE Area II/minimum English proficiency. Noted that this is not the best "Test Case" for the New Course Proposal Form since this course has actually already been approved and articulated, etc. e. California recently adopted new standards for K-12 English and Math. CA Department of Education is currently in process of developing assessment mechanisms for the new standards and have asked math and English faculty to provide feedback. CH has the form but it must be done by 2/9. Holcroft noted the absurdity of the timeline. eii. Holcroft distributed Chronicle of Higher Education article regarding best practices for community college student success. It refers to another doc called "A Matter of Degrees" that reflects the same ideas as the Student Success Task Force. Will distribute electronically. Called attention to the best practice of developing experiential learning curriculum/opportunities and offered help/support to faculty interested in pursuing these avenues.
3. Report out from PSME Division	Speaker: Armstrong, Francisco & Knobel How the PSME Curriculum Committee is structured: their division meets once per quarter, and then departments

	<p>meet individually on a more frequent basis, about once a month. The CCC reps meet on the off-weeks when there is no CCC meeting to work on curriculum, take care of the administrative requirements within the C3MS, etc. A lot of the work is done electronically.</p> <p>PSME has developed a Transfer degree for Mathematics (currently w/ Instruction office); Statway™ is continuing; the Algebra series has been revamped; there will be a retreat on Thursday where they are going to discuss integration of technology and student success rates. Computer Science is still integrating into the division. Computer Science and Enterprise Networking degrees are being revamped. Physics has added new courses (the 5A, B & C series is a more drawn out version of the 4A & B series); Physics has also added 2AM, 2BM & 2CM to meet the needs of some 4-yrs institutions Calculus requirements. CHEM 70 was developed as a sort of study skills course, attempting to keep student success up and not lose beginning students as CHEM 1A is one of the first courses in the series and attrition at the beginning level is bad. Armstrong noted it might be a good candidate for a “Special Topics” format. PSE 41, 42, 43 Class Practices gives students the opportunity to experience teaching in high school or elementary schools, (Holcroft noted this is excellent example of experiential learning and hope to agendize for further discussion at a future meeting). ENGR 6 has been reactivated using some new technology that will be able to generate three-dimensional results. Created some new energy and society courses. These could perhaps serve as cornerstone to a GE track in sustainability/green technology. Workforce development areas are being re-written and upgraded. Have had a lot of interest from both companies and students as we've placed interns in our service area.</p>
4. Consent Calendar: <ul style="list-style-type: none"> a. General Ed Applications b. Stand Alone Applications 	<p>Speaker: Holcroft</p> <ul style="list-style-type: none"> • Pull from Consent calendar the following Stand Alone applications- MDIA 3A, 3B, VART 8. • Remaining consent calendar: <ul style="list-style-type: none"> <i>General Ed Apps:</i> COMM 1AH, 1BH, 2, 3, 54, 55, ENGL 1B, 1BH, PHIL 1, 7, 50 <i>Stand Alone Apps:</i> MDIA 1, 3C, 4, 5, 9, 15, 20, 21, 30, 31, 33, 40, 52, 81B, 86, 87, VART 21, 30, 31, 86. <ul style="list-style-type: none"> ○ M/S to approve, (Starer, Lankford), Approved. • Cammin requested and received clarification of the titles and purpose of MDIA 3A, B, and VART 8. M/S to approve. (Starer, Lankford) Approved.
5. GE Reciprocity Resolution	<p>Speaker: Holcroft</p> <p>M/S to approve resolution as written. (Horowitz, Ziegenhorn) Approved.</p>
6. Special Topics Courses and Independent Study Courses	<p>Speaker: Holcroft</p> <p>This is a reference document developed in response to faculty request for clarification about these types of courses. There are concerns about whether these courses may be part of an approved degree and/or certificate, Holcroft noted expectation that courses included for this reason independent study courses are typically not included.</p>
7. GE Subcommittee Membership	<p>Speaker: Holcroft</p> <p>Distributed current membership list. Recommended that</p>

	all GE subcommittees have at least three members. Reps encouraged to solicit constituents to participate especially for Areas III, IV, V and VI.
8. Transfer Degrees	Speaker: Holcroft The Transfer degrees that are currently being developed are: Studio Art (Ciment), Art History (Pennington), Theatre Arts (MacLeod), and Kinesiology (Shewfelt). History is discussing now and the English department has decided to work on two, English and Creative Writing. Interest in Child Development AA-T but not initiating development yet.
9. Redlining Maximum	Deferred until the next meeting

Atendees: K. Armstrong, J. Baker, F. Cammin, B. Cashmore, B. Day, I. Escoto, V. Fong, M. Francisco, R. Hartwell, B. Hanning, C. Holcroft, K. Horowitz, S. Huerta, K. Jordahl, M. Knobel, S. Lankford, A. Lee, D. MacNeil, J. Nguyen, P. Murray, J. Ragey, P. Starer, B. Ziegenhorn

Minutes recorded by: C. Nuñez