

**College Curriculum Committee**  
**Meeting Minutes**  
**Tuesday, March 6, 2012**  
**2:04 p.m. - 3:26 p.m.**  
**Toyon Room**

<u>Item</u>	<u>Discussion</u>
1. Minutes: February 21, 2012	Move to approve the minutes with one addition; #6 the suggestion was to <u>add</u> another Flex day to accommodate these discussions. (Hartwell, MacNeil) <b>Approved</b> .
2. Announcements a. Compass Network Group  b. ASCCC Plenary Reminder  c. Curriculum Updates  d. Division Report Out e. GE Tracks	<p><b>Speaker: Carolyn Holcroft, Scott Lankford</b></p> <p>a. This meeting was chaired by S. Brantz, SJSU faculty member, and the purpose was to discuss general education curriculum and outcomes at community colleges and CSUs. This meeting was mostly a planning meeting. Discussed our GE programs and assessments, and many possible directions in which we could move. Lankford found it very interesting to hear what CSUs are doing and the innovative ideas that came out of these discussions. They have shown that they are very interested in collaborating w/community college faculty.</p> <p>b. Last year reps asked that we remind them earlier that plenary was coming to give more time for divisions to discuss issues/resolutions to be voted on at plenary. The Area B regional AS meeting will be on March 30 and the initial packet of resolutions is usually published for review just after this. If you'd like to schedule a dept/division meeting to discuss the resolutions, plan to do so between approximately April 4 - April 18.</p> <p>c. Nunez announced 620 course changes have been finished for the 2012-13 Catalog. Nunez distributed lists by division of those courses still pending and their status.</p> <p>d. No news from the divisions.</p> <p>e. CH provided more information regarding the GE Track options. From the California Office of Administrative Law, Holcroft cited Sec. 55061 Philosophy and Criteria for Associate Degree and General Education that states:</p> <p style="padding-left: 20px;"><i>"In establishing or modifying a general education program, ways shall be sought to create coherence and integration among the separate requirements. It is also desirable that general education programs involve students actively in examining values inherent in proposed solutions to major social problems".</i></p> <p>The document also reminds us that the awarding of an AA/AS degree is intended to represent more than just an accumulation of units. Clarification was made that creating alternative GE tracks would NOT replace the "cafeteria" approach, would simply add another option. Lankford wanted us to be aware that there is a huge nationwide contingency that is going in this direction. Other private 4-yr institutions have adopted this philosophy for GE delivery and have had great success. With the cafeteria approach, students take a laundry list of courses and there's no cohesive idea tying them together. The comment was made many GE courses are outdated - that they are "dry as dust". Day</p>

	<p>provided information regarding interest-based GE and student retention rates thru these cohorts is quickly getting higher and higher, especially with students of color. One advantage to tracks is that they can indirectly lead to cohort formation, and cohorts have been shown to significantly increase success among Latino and African American students. Holcroft is working with a few faculty to develop a GE track around sustainability. Please continue to discuss the idea of GE tracks with your constituents.</p>
<p>3. Consent Calendar: a. General Ed Applications</p>	<p><b>Speaker: Carolyn Holcroft</b> Motion to approve all items. (Starer, Ziegenhorn) <b>Approved.</b> Area 1: ENGL 24, MUS 7, 7D, PHOT 11 Area IV: POLI 9 Area VII: BIOL 9, CNSL 1, 2, 90, COMM 2, 10, 12, CRLP 55, 70.</p>
<p>4. Non-credit Curriculum Process Transition</p>	<p><b>Speaker: Denise Swett</b> Non-credit curriculum yearly update. The non-credit curriculum process is defined in the Faculty Handbook. The NC committee is made of faculty from various discipline areas since several non-credit areas don't fall neatly into any of our designated departments/divisions. Course creation occurs when a faculty member approaches Denise Swett with an idea. If could potentially serve FH students, a number is requested and the faculty member writes the outline, it's reviewed and forwarded thru the dean, curr reps and forwarded to the Instruction Office through the C3MS processing system. When the course reaches the Instruction Office, it is forwarded to the CCC for review and approval. If the course is approved by CCC, it then goes to the FHDA Board for approval and then to the State Chancellor's Office for final approval. Swett gave update about the courses/programs currently offered.</p>
<p>5. GE SLOs</p>	<p><b>Speaker: Carolyn Holcroft</b> Accreditation considers GE a program and therefore we must have Program Learning Outcomes. We currently use "The Four Cs" as both our Institution-Level SLOs and our GELOs. Many faculty teaching GE courses forget to add reflections about whether students are successfully mastering the appropriate GELO(s). Reminder that ACCJC requires us to be proficient in the SLOAC process by October 2012. There was prolonged discussion about our current outcomes as there are some that feel they are not the best we could do, they do not seem to speak to the goals we've articulated for each of our seven GE areas. Whether or not we decide to make changes to our outcomes in the future, faculty teaching GE courses must continue to assess and reflect on student mastery of current GELOs. We have the opportunity to make a broader change if we decide another approach is a better option. Are we interested in adopting the LEAP Essential Learning Outcomes (what the CSU uses)? Or that we have 7 GE SLOs based on each of the identified areas, the 4 C's would remain our Institutional Outcomes? Possible models: 4Cs, GE Area SLO model, LEAP model, others? Take home: please remind faculty who have a GE course that they need to provide reflection for that course referring to the GE outcomes as well as the established outcomes for the</p>

Approved March 20, 2012

	course. Foster discussion about GELOs and think about how you would like to see them in the future.
6. CLEP Presentation	<b>Speaker: Bernie Day</b> College Level Examination Program (CLEP). <b>Deferred</b> until the 3/20/12 meeting.

**Atendees:** K. Armstrong, J. Baker, F. Cammin, B. Cashmore, B. Day, I. Escoto, M. Francisco, B. Hanning, R. Hartwell, C. Holcroft, K. Horowitz, K. Jones, K. Jordahl, M. Knobel, S. Lankford, A. Lee, D. MacNeil, K. Messina, J. Nguyen, P. Murray, J. Ragey, B. Shewfelt, P. Starer, D. Swett, B. Ziegenhorn

Minutes recorded by: C Nuñez