

**College Curriculum Committee
Meeting Minutes
Tuesday, November 20, 2012
2:03 p.m. - 3:30 p.m.
President's Conference Room**

<u>Item</u>	<u>Discussion</u>
1. Minutes: November 6, 2012	Minutes correction: #3 BSS info spelling correction from deactivating to "deactivated". M/S (Hanning/MacNeil) Approved with correction.
2. Announcements a. New Course Proposals b. ASCCC Fall Plenary Update c. Approval of Courses d. GE Subcommittee Membership e. Student Success Brownbag f. Other	Speaker: Carolyn Holcroft, Cori Nuñez a. New COR proposals for distribution. A question was asked if the reps receive any feedback should the info come back to the CCC? There is no feedback necessary to this body. If there are faculty with questions, they should be directed to the faculty authors. If there becomes an issue with the CORs, those concerns would come to CCC. b. Plenary - Statway conversation was interesting. Concern about the way the resolutions were written and one was referred to the Executive Committee for further research. There were three resolutions regarding alternative funding sources. c. Nuñez described the process and levels of scrutiny by which courses must be approved both at FH and at the State Chancellor's office before they maybe scheduled. d. GE committee members are needed. Please ask for volunteers. e. Student Success brownbag - update on the current status on Student success f. Elaine Kuo is going to collect info for us regarding the completion of certificates and the associated English and Math courses.
3. Report out from Division	Speaker: Curr Reps PSME: The CHEM 30A prerequisite will be changed to add "or MATH 217".
4. Kinesiology-Families of Courses	Speaker: Don MacNeil, Barbara Shewfelt They took the suggestions from CCC, researched what other schools are working on and made some decisions in the division on developing the FH families. 7 families of activity courses and 3 dance families. M/S (Cammin/Hanning) Approved .
5. Minimum Proficiencies Resolution	Speaker: Carolyn Holcroft The English department had issues with the wording in this resolution. They want specific direction regarding what the responsibility is of the faculty author and the English & Math faculty. Discussion and clarification of wording (to be published). M/S (Armstrong/Starer) Approved .
6. Equivalent Courses	Speaker: Carolyn Holcroft L A: has generated lists and have sent them to DA. They are in the works. English comp sequence may be problematic. PSME: ENGR and C S have not reviewed as yet. Chemistry faculty really want to ensure that a student complete CHEM 1 series at 1 institution to ensure complete experience. KINS: beginning to review DA courses. Meeting again next week. BH: Allied health programs are off the table (don't have the same programs) and they are currently reviewing

	<p>BIOL courses.</p> <p>CNSL: Please remove 50 and DA's 200X as they don't match as they originally thought.</p> <p>LIBR: has only one course that FH thought matched a DA course but DA doesn't agree.</p> <p>Please look at the guidelines that we published for further info and process directions. Holcroft asked that we try to be finish by end of Fall.</p>
7. C-ID Update	<p>Speaker: Bernie Day</p> <p>C-ID approval is being emphasized by the State Chancellor's Office as the basis for all the Transfer degrees. We have 26 courses approved and 87 pending. Some of them have been sitting in review for 18 months as CSU faculty are boycotting reviewing History courses. The goal is to get courses approved first as the foundation for our programs. Day made it clear that if we get C-ID approval for a course, we are also agreeing to accept all other courses that have been awarded the same C-ID number.</p>
8. AA-T/AS-T Update	<p>Speaker: Bernie Day</p> <p>The Chancellor's Office has informed us that if we offer a local degree in an area, we must have 80% of those also offered as AA-T/AS-T's by 2013 and 100% in place by 2014. We must have C-ID numbers where they are available or the State will not approve our transfer degrees. TMCs: 22 approved and 4 more are being worked on now and should be ready shortly.</p>
9. GE Resolution	<p>Speaker: Isaac Escoto</p> <p>the resolution was written to handle a situation such as: a student took classes with us 2 yrs ago and they had a break in enrollment, currently they would not be allowed to use a course that satisfied a particular GE area when they were originally here. This would pertain to only those local decisions not Title 5 regulations like the Intermediate Algebra requirement change that occurred a number of years ago. Perhaps the catalog wording should be updated to notify the students that they may petition to include a course that was included in the GE previously but is no longer. Revision will be brought to the next meeting.</p>
10. Other Topics	<p>Speaker: Carolyn Holcroft</p>
a. Recency	<p>a. Recency requires that the course has a prerequisite stating that there is a recency requirement and what that requirement is.</p>
b. Resolution	<p>b. Resolution English and math waived for certificates if they have a bachelor's degree.</p>

Attendees: Kathy Armstrong (PSME), Judy Baker (Dean), Falk Cammin (LA), Rachelle Campbell (BH), Jerry Cellilo (CNSL), Bernie Day (Articulation Officer), Isaac Escoto (CNSL), Marnie Francisco (PSME), Stephanie Franco (Evaluations), Brenda Hanning (BH), Carolyn Holcroft (Faculty co-chair), Marc Knobel (PSME), Don MacNeil (P E), Jean McCarron (Instr), Kimberlee Messina (VP, Instruction, Administrator co-chair), Mariam Mostafa (Student Rep), Peter Murray (Dean, PSME), Barbara Shewfelt (P E), Paul Starer (Dean, L A), Kella Svetich (L A)