

**College Curriculum Committee
Meeting Minutes
Tuesday, June 4, 2013
2:00 p.m. - 2:59 p.m.
President's Conference Room**

<u>Item</u>	<u>Discussion</u>
1. Minutes: May 21, 2013	Minutes correction: spelling of Mark Knobel's name in item 4. M/S (Knobel/Murray) Approved. 2 abstentions
2. Announcements a. New Course Proposal b. Report out from Divisions c. Upcoming events	Speaker: Carolyn Holcroft a. 12 new course proposals. Please distribute to your constituents for review. b. Report - nothing to report. c. Curriculum Institute in July. There is still one spot open if anyone is interested.
3. Consent Calendar: a. General Education Application b. Stand Alone Applications	None on this agenda.
4. Workforce Development Curriculum	Speaker: John Mummert, Reg Duhe <ul style="list-style-type: none"> Mummert introduced Reg Duhe, Director of Business and Educational Partnerships. His responsibilities are Contract Education, internship programs and apprenticeship programs. Mummert reminded CCC of the three categories of offerings: 1-credit 2- noncredit and 3-not for credit. <ul style="list-style-type: none"> They are currently exploring the "Not for credit" course possibilities. These courses are different than credit/noncredit: they do not require instructors to meet min. quals, we don't receive apportionment for them, but they give faculty opportunity to offer instruction that they might later move to a credit offering. Holcroft asked if there is any communication mechanism to inform campus community about offerings or possible opportunities. This body would like to suggest that they have a dynamic web page that keeps us up to date on the various projects. Lots of opportunities to collaborate/support not for credit efforts that are currently lost b/c faculty unaware of not for credit. Mummert commented that this is good idea, cautioned that there's often competition from other schools so do not usually publicize efforts widely. Duhe working with BSS faculty to implement new variable unit course, (1 to 5 units), that is a true internship for students. They must be able to establish an internship directly related to their major. This may be associated with companies or at other colleges. Any faculty that's interested in using an internship should contact Duhe. Foothill has opportunity to join a nationwide consortium, Global Corporate College, where we could deliver instruction for corporations. If our courses taught in multiple areas, we can get paid basically royalties.
5. Prerequisite Plan & Content Review Process	Speaker: Carolyn Holcroft Prereq Plan: One rep commented that although document is well written, concern that process is too onerous. Discussion re: how to abbreviate but still meet state's requirements. M/S to adopt the Plan as written.

Approved October 1, 2013

	<p>(Francisco/Escoto). Approved.</p> <p>Content Review Forms: M/S to adopt forms as written.</p> <p>(Francisco/Pennington) Approved.</p> <p>Holcroft reminded that target audience of plan is curriculum rep, and that faculty wishing to implement a new prereq or review an existing one would primarily utilize the content review form in conjunction with close consultation with their CCC rep.</p>
6. SB 520: CA Online Student Incentive Grant Programs	<p>Speaker: Carolyn Holcroft</p> <p>Information item. Please distribute to your constituency groups.</p> <ul style="list-style-type: none">• Bill would require CCC/CSU/UC to develop online offerings to be placed in a “California Virtual Campus.”• We (Foothill/CCCs) would be required to give local college credit to students who successfully completed courses via CA Virtual Campus and passed an exam.• Holcroft reminded that students can currently earn Credit by Exam for selected courses at Foothill, but that the exams are developed and administered by Foothill faculty. This bill would allow students to earn Foothill credit for passing exams developed and administered elsewhere.

Attendees: Rachelle Campbell (BH), Bernie Day (Articulation Officer), Reg Duhe (guest), Isaac Escoto (CNSL), John Fox (BSS), Marnie Francisco (PSME), Brenda Hanning (BH), Carolyn Holcroft (Faculty co-chair), Kay Jones (LIBR), Marc Knobel (PSME), Don MacNeil (P E), Jean McCarron (Instr), Kimberlee Messina (VP, Instruction, Administrator co-chair), John Mummert (VP, guest), Peter Murray (Dean, PSME), Simon Pennington (FA), Kella Svetich (L A)

Recorded by: C. Nñuez