

**College Curriculum Committee  
Meeting Minutes  
Tuesday, February 4, 2014  
2:11 p.m. - 3:39 p.m.  
Room 8330**

<u>Item</u>	<u>Discussion</u>
1. Minutes: January 21, 2014	Armstrong asked that there be clarification in section 2b, referring to some standard wording to include placement test as an alternative to a particular course in the Math CORs to be given to Nunez. Move to approve Minutes with changes, <b>M/S (Armstrong/Holcroft) Approved.</b>
2. Announcements: a. Notification of Proposed Prerequisites/Corequisites b. Report Out from Divisions  c. Curriculum Sheet Reminder	<b>Speaker: Isaac Escoto</b> a. Please inform your faculty of the courses that now have requisites as they may effect your division. b. Report Out: <ul style="list-style-type: none"><li>• <b>FA:</b> Studio Arts ADT has received state approval, Art History has Board approval and will be sent to the State shortly.</li></ul> c. Curriculum Sheets are due March 1 <sup>st</sup> .
3. Consent Calendar a. GE Applications	<b>Speaker: Isaac Escoto</b> GE Applications: ART 20B, ENGL 50C, GEOG/GIST 11 and MDIA 3. <b>M/S (Holcroft/Starer) Approved.</b>
4. C-ID Update	<b>Speaker: Bernie Day</b> Day provided us with the list of courses that have received C-ID to date. We still have a number of courses that have been submitted and not reviewed as they are having issues with finding CSU faculty to participate in the review. C-ID has let everyone know that they are going to review the descriptors and they may make adjustments. Day expressed her concern to C-ID regarding our submittals and what a change to the descriptors would mean for them. We are also caught in the mix as the Chancellor's Office will not accept or review any ADTs with any courses that have not received C-ID approval. Day has asked how that will be handled and is awaiting the response.
5. Honors Curriculum Update	<b>Speaker: Bernie Day, Scott Lankford, Simon Pennington, Carolyn Holcroft</b> Day wanted to enhance the committee's understanding of the Honors program, what it brings to the students and Foothill's place in the state-wide Honors establishment. Honors courses are not limited to any one division. Our program was established in 1965 here at Foothill and is currently 400-500 students strong. We have 29 honors courses and 10+ honors seminars. Day and Teresa de la Cruz assist students with course coordination and other support services, specialized counseling and workshops. Our students participate in the Honors Research Symposium, which now includes over 25 colleges and universities. The symposium is all original student research and they present an abstract of their work. At Foothill, our honors courses are separate outlines usually based on the "regular" course with additional/enhanced reading, writing and research projects. Each Honors Seminar course has agreed upon outcomes for all faculty that teach them, but each faculty selects a different topic in which to focus. This is a hallmark of Foothill as no other community college has this seminar delivery. Participation in an Honors course is one

	of the four selection criteria for UC admission. We are only 1 of 5 colleges in California that have UCLA-approved Honors program.
6. Continued CCC Process Discussion	<p><b>Speaker: Isaac Escoto</b></p> <p>Escoto offered clarification regarding the last meeting: the CCC Team was in no way presenting a change to the CCC as a done deal. The draft document was meant to start conversations regarding what we do and how we do it. Escoto presented a timeline to explain what occurs in the course outline processing. There are deadlines established by outside agencies, over which we have no control, that we must meet to ensure our student's transferability. Being on a quarter system can make meeting these deadlines problematic.</p> <p>Starer mentioned that the Fall is almost frantic due to the number of other things that faculty must accomplish in that quarter such as SLOs and Program Review. The suggestion was made that we discuss moving the curriculum due date to Spring. That would give the Instruction Office the summer to process most of the changes and new courses and then only the follow-up would occur in the Fall. Or perhaps, Title 5 update to the Spring that would leave the substantial changes to the Fall. Although she's not advocating for us to change to De Anza's system, Armstrong noted that she was in conversation with DA faculty and they expressed that getting a COR through CCC (as is their system) is not as difficult as it sounds. Will courses coming to the CCC put a halt to the creativity of our faculty? Comments were made that the State has made it pretty obvious that they are not interested in community colleges doing anything outside the transfer and workforce push. The suggestion was made that perhaps we be creative by refocusing on what we have, engage in learning communities to teach in a different way, package courses in a different format, etc.</p>

**Attendees:** Shawna Aced (Instr), Micaela Agyare (LIBR), Kathy Armstrong (PSME), Bea Cashmore (ALD), Jerry Cellilo (CNSL), Bernie Day (Articulation Officer), Teresa de la Cruz (Articulation), Isaac Escoto (Faculty Co-Chair), Brian Evans (BSS), Marnie Francisco (PSME), Hilary Gomes (FA), Carolyn Holcroft (BH), Kay Jones (LIBR), Chris Ju (ASFC Student), Marc Knobel (PSME), Scott Lankford (LA Guest), Allison Lenkeit Meezan (BSS), Peter Murray (Dean, PSME), Simon Pennington (FA), Barbara Shewfelt (P E), Paul Starer (Dean, L A), Kella Svetich (L A).

**Minutes Recorded by:** C. Nuñez