FOOTHILL COLLEGE

COMPREHENSIVE INSTRUCTIONAL PROGRAM REVIEW
EVALUATION RUBRIC

Program Name: Respiratory Therapy   Assessment Cycle(s)2013-14   Date Reviewed 2/10/2014

PROGRAM MISSION

	MEETS CRITERIA	NEEDS STRENGTHENING	DOES NOT MEET CRITERIA	COMMENTS
PROGRAM MISSION Clear and concise statement that outlines the principles that guide the work of the program, its programs goals/ objectives, stakeholders and how it connects to the College's overarching mission.	☒Clear & concise ☒Specific to the program; who it serves and what is does that separates it from other departments/programs ☐Addresses the larger impact of the program ☐Identifies stakeholders ☒Aligned with College mission statement	☐States the program's purpose and who it serves ☒Limited scope & reach ☐Does not align with College mission statement	☐No Mission Statement submitted	Needs more detail on how program serves the state or local community and who benefits or what sets program apart from other RT programs?

SECTION 1: DATA & TREND ANALYSIS

	MEETS CRITERIA	DOES NOT MEET CRITERIA	COMMENTS
DATA COLLECTION (A-C)	☒Presents data provided by I & IR OR ☒Cites other data source	☐Does not present data provided by I & IR OR ☐Does not cite other data sources	Part b. for Part-time FTEF is 33 the right number?

	MEETS CRITERIA	NEEDS STRENGTHENING	DOES NOT MEET CRITERIA	COMMENTS
ANALYSIS (D) **Enrollment Trends** (E) **Student Demographics** (F) **Productivity** (G) **Course Offerings** (H, I) **Curriculum and SLOs** (J) **Innovation**	☒Clear and organized (esp. to those outside program) ☒Analyze previous year's data to past trends, as appropriate. ☒Discussion regarding action plans/strategies that result from data analysis, as appropriate.	☐Contains irrelevant or unclear information. ☐Portions of analysis are incomplete, limited discussion of action plans/strategies.	☐Does not provide analysis or discussion of action plans/strategies.	Good numbers for applications Student demo's similar to college ethnicity and gender. Age range more 25-39 yr old (many have BA/BS degree before starting program section e should have addressed the age difference. Innovation: discuss Bachelor's by 2020 and new Pulmonary Certificate is innovative

SECTION 2: STUDENT EQUITY AND INSTITUTIONAL STANDARDS

	MEETS CRITERIA	DOES NOT MEET CRITERIA	Comments
(A) **COURSE COMPLETION** (B) **DEGREE COMPLETION** (C) **CERTIFICATE COMPLETION** (D) **TRANSFER TO FOUR YEAR COLLEGES/ UNIVERSITIES**	☒Analysis considers how these indicators compare at your program level and at the college level ☒Analysis includes discussion of any differences by student demographics	☐Analysis does not consider how these indicators compare at your program level and at the college level ☐Analysis does not include discussion of any differences by student demographics	

SECTION 3: CORE MISSION & SUPPORT

	MEETS CRITERIA	NEEDS STRENGTHENING	DOES NOT MEET CRITERIA	COMMENTS
(A) BASIC SKILLS	☐Analysis includes course completion data and factors that affect trends ☐Includes plan to address issues identified in analysis	☐Analysis includes course completion data only ☐Plan to address issues identified is limited	☒Analysis does not include course completion data and/or factors that affect trends ☒Does not include plans to address issues identified in analysis	If there is a answer in section a then section b should be addressed for Basic Skills.

	MEETS CRITERIA	NEEDS STRENGTHENING	DOES NOT MEET CRITERIA	COMMENTS
(B) TRANSFER	☐Discussion of strategies or initiatives to improve transfer rates ☐Addresses any transfer related issues, including articulation	☐Discussion includes transfer data but analysis is limited ☐Addresses any transfer related issues, including articulation but is limited	☒No discussion or analysis of transfer data ☒Does not address any transfer related issues, including articulation	There is an answer for Transfer in section c so section d should be addressed.

	MEETS CRITERIA	NEEDS STRENGTHENING	DOES NOT MEET CRITERIA	COMMENTS
(C) **WORKFORCE**	☒Discussion & analysis of labor market data, including current demand, placement & wage data for Foothill program and regional program ☒Documentation of advisory board meetings and community outreach efforts ☐Discussion of accreditation process and any outcome assessment efforts, if applicable	☐Limited discussion & analysis of labor market data, including current demand, placement & wage data for Foothill program and regional program ☐Incomplete documentation of advisory board meetings and community outreach efforts ☒Limited discussion of accreditation process and any outcome assessment efforts, if applicable	☐No discussion & analysis of labor market data, including current demand, placement & wage data for Foothill program and regional program ☐No documentation of advisory board meetings and community outreach efforts ☐No discussion of accreditation process and any outcome assessment efforts, when applicable	Include some data from additional outcome assessments

SECTION 4: LEARNING OUTCOMES ASSESSMENT

	MEETS CRITERIA	DOES NOT MEET CRITERIA	COMMENTS
COURSE LEVEL	☒ Four Column report for CL-SLO Assessment from TracDat attached	☐ Four Column report for CL-SLO Assessment from TracDat not attached	Green
PROGRAM LEVEL	☒ Four Column report for PL-SLO Assessment from TracDat attached	☐ Four Column report for PL-SLO Assessment from TracDat not attached	

SECTION 5: SLO ASSESSMENT & REFLECTION

	MEETS CRITERIA	NEEDS STRENGTHENING	DOES NOT MEET CRITERIA	COMMENTS
SLO Assessment & Reflection	☒Discussion regarding section prompts are student focused ☒Discussion of whether CL-SLO and PL-SLO assessments have led to any changes, including trends ☐Discussion of how CL-SLOs are related to PL-SLOs, and to the college mission ☒Demonstration of dialogue in your program that shape/evaluate PL-SLOs	☐ Discussion regarding section prompts are somewhat student focused ☐Limited discussion of whether CL-SLO and PL-SLO assessments have led to any changes, including trends ☒Limited discussion of how CL-SLOs are related to PL-SLOs, and to the college mission. ☐Limited demonstration of dialogue in your program that shape/evaluate PL-SLOs	☐ Discussion regarding section prompts are not student focused ☐No discussion of whether CL-SLO and PL-SLO assessments have led to any changes, including trends. ☐No discussion of how CL-SLOs are related to PL-SLOs, and to the college mission ☐No demonstration of dialogue in your program that shape/evaluate PL-SLOs	Some classes are missing Assessment Findings/ Reflections

SECTION 6: PROGRAM GOALS AND RATIONALE

	MEETS CRITERIA	DOES NOT MEET CRITERIA	COMMENTS
Program Goals and Rationale	☒Previous year goals include status update ☐New goals are tied to college initiatives, such as improved student success ☒Discussion of how progress toward new program goals will be measurable	☐Previous year goals do not include status update ☒New goals are not tied to college initiatives, such as improved student success ☐ No discussion of how progress toward new program goals will be measurable	Program goals should be related to Basic Skills, Transfer or Workforce. Tie 3rd column to college goals.

SECTION 7: PROGRAM RESOURCES AND SUPPORT

	MEETS CRITERIA	DOES NOT MEET CRITERIA	COMMENTS
Program Resources & Support	☒ All Program resource needs/requests are tied to a related goal in section 6 and explains how the resource request supports the aforementioned goal ☒ Evaluation of resources needs/requests over past three-year cycle (especially if requests have been granted) in increasing student success and student equity.	☐Program resource needs/requests are not tied to a related goal in section 6. ☐ No evaluation of resources needs/requests over past three-year cycle (especially if requests have been granted) in increasing student success and student equity.	Click here to enter text.

SECTION 8: PROGRAM REVIEW SUMMARY

	MEETS CRITERIA	DOES NOT MEET CRITERIA	COMMENTS
Program Review Summary	☒ Current program review addresses concerns or recommendations that were made in prior year program review cycle	☐ Current program review does not address concerns or recommendations that were made in prior year program review cycle	Click here to enter text.

SECTION 9: FEEDBACK AND FOLLOW UP

	MEETS CRITERIA	DOES NOT MEET CRITERIA	COMMENTS
Program Review Summary	☒ Dean and VP commented on Program Review ☒ Dean and VP feedback agree with the discussion and analysis provided by the program	☐ Dean and VP did not comment on Program Review ☐ Dean and VP feedback does not agree with the discussion and analysis provided by the program	Click here to enter text.

REVIEWER NOTES, IF ANY: Green