ASSOCIATED STUDENTS OF FOOTHILL COLLEGE STUDENT GOVERNMENT BUDGET 2015-2016





TABLE OF CONTENTS

Budget Messa	ge	
Budget	Message FY 2015-2016	3
Mission Based	1 Guidelines	
ASFC I	Mission Based Budget Guidelines FY 2015-2016	5
ASFC (6
ASFC Budget	FY 2015-2016	
	ASFC Budget Requirement	7
Income		
	ASFC Budgeted Income (Pie Charts)	9
	ASFC Card Sales	10
	ASFC Business Operations	10
	Fine Arts and Drama	10
	Athletics	10
	Investment Income	10
	Miscellaneous Income/Expenses	10
Expens	es	
	ASFC Expenses (Pie Charts)	12
	ASFC Operational Costs	13
	Services and Activities	13
	Owl Card and Business Operations	14
	College Services	14
	Campus Life/Support Programs	15
	Athletics	16
	Fine Arts and Drama	16
	Unallocated Reserves	16
ASFC F	und Balance	
	ASFC Fund Balance	16
ASFC Budget	Notes and Stipulations	
	ASFC Budget Notes	18
	ASFC Budget Stipulations	19
ASFC Leaders	ship/Service Code	
	ASFC Leadership/Service Code	22
Student Repre	sentation Fees 2015-2016	
-	Student Rep Fee Code	24
	Student Rep Fee Pie Charts	26
	Student Rep Fee	27

ASFC Budget Message

Fiscal Year 2015 - 2016



On March 12, 2015, the Associated Students of Foothill College Campus Council approved the budget for the fiscal year 2015-2016.

The goal of ASFC is to allocate funds intelligently and thoughtfully so that Foothill College students can receive quality services, support programs and engaging events. We hope that our efforts translate into the cultivation of a welcoming atmosphere and a positive learning environment. The allocation of funds was discussed with these goals in mind. Additionally, we were able to access and spend down a portion of our Fund Balance.

The manner in which ASFC provides funding to the campus community is based on our mission-based vision & goals, which are approved and adopted by members of ASFC every year. Our deliberation process began much earlier than previous years. We wanted to ensure that every decision we made was in accordance with our mission-based vision and goals so we began our process in early Fall. This year, the budget development process went smoothly thanks to the collaborative work done by the budget team.

Budget Committee Members:		Advisors:
Nadia Rusli	Stephen Mulyasasmita	Daphne Small
Josh Rosales	Nikki Ashayer	Patricia Hyland
Rebecca Akerstrand	John Martinez	Kamara Tramble
Darwin Hadiyanto	Marie Fujimoto	
Timothy Ng		

Jason Chen

We are now proud to present to you the Associated Students of Foothill College Budget for the fiscal year 2015-16.

Sincerely,

Josh Rosales

ASFC President

Nadia Rusli

ASFC VP of Finance

Mission Based Guidelines



ASFC Mission Based Budgeting Guidelines

For Fiscal Year 2015-2016

Mission:

The Purpose of our organization is to represent and serve the students and community of Foothill College, as stated in our constitution: The Purpose of the Associated Students of Foothill College shall be to provide for the material, social and governmental welfare of the students of Foothill College.

Vision:

The Associated Students of Foothill College will strive to:

- 1. Be a professional organization that is visible, accessible and proactive on behalf of the Foothill College community.
- 2. Participate meaningfully in all aspects of shared governance and actively advocate the student perspective by collaborating with constituents' district wide in hopes of achieving mutual goals.
- 3. Reinforce our standing as a student centered organization by promoting our relationships locally, nationally and internationally.
- 4. Actively participate in Foothill College's effort towards recruitment, retention and success of its students.
- 5. Continue strengthening the campus center, campus, and teaching facilities as valuable student resources.
- 6. Advocate through campus governances for improved technological support for student instruction and services.
- 7. Actively participate in the district's mission to reach out to our surrounding community.
- 8. Maintain a financial agenda that is fiscally responsible while supporting the needs and interests of the students of Foothill College.
- 9. Continue active involvement in promoting multicultural awareness.
- 10. Encourage funding by the campus and district of those programs and services that are fundamental to the education of all Foothill College students.
- 11. Seek opportunities for increases in revenue generation through student initiatives.
- 12. Improve the marketing efforts to increase visibility of the benefits of the student body OwlCard.
- 13. Promote a culture of honesty through academic and personal integrity on campus.



Goals:

The Associated Students of Foothill College will take the following steps during the 2015-2016 fiscal years and beyond to maintain our purpose and realize our vision:

- 1. Continue to make ASFC visible and accessible, and increase communication with all students of Foothill College.
- 2. Actively participate in maintaining vital student services and student enrollment and satisfaction during difficult economic times.
- 3. Support activities, programs and services that foster better communication between faculty and staff with students.
- 4. Promote student involvement in all areas of campus life by funding activities and campus organizations that foster political awareness, exposure to new ideas and perspectives, and that create opportunities for leadership, service and personal development.
- 5. Improve ASFC visibility to online students, evening students, non-traditional students, and provide services to meet growing needs of distance learners and Middlefield campus students.
- 6. Support lobbying efforts to increase and maintain state funding for the California Community College system.
- 7. Continue to provide quality campus life programs by appropriately utilizing and improving all the resources available for students in the campus center.
- 8. Increase visibility and provide resources to the cultural heritage month series to encompass all diverse backgrounds and student interests.
- 9. Actively reach out to the international student community through programs and activities.
- 10. Actively participate in the college's efforts towards sustainability.
- 11. Financially support student and educational resources for individuals who are economically disadvantaged, underrepresented, have special needs, or lack of access to the Foothill College main campus.

Revised December 1, 2011 Revised October 23, 2012 Revised November 21, 2013 Reaffirmed November 13, 2014

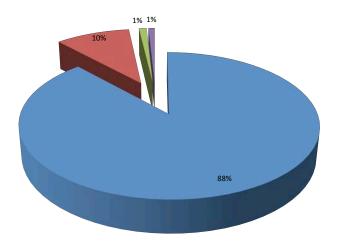
ASFC Budget Requirements For Fiscal Year 2015-2016

- 1. As a general requirement for the funding of any program by ASFC, all programs must promote the OwlCard and provide discounts or benefits to all students who possess a current OwlCard.
- 2. Funding is provided with the understanding that ASFC is acknowledged as a sponsor of the event and in all promotional materials. ASFC businesses will be used whenever possible.
- 3. Any changes or augmentations in each line item must be approved by ASFC Campus Council.
- 4. At the end of the ASFC fiscal year (June 30th) all unused funds in budget line items and unallocated reserves are considered a net surplus and are placed into the ASFC fund balance.

ASFC Budget Income

Fiscal Year 2015 - 2016

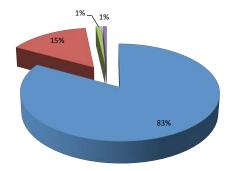
ASFC Projected Expenses for FY 2015-2016



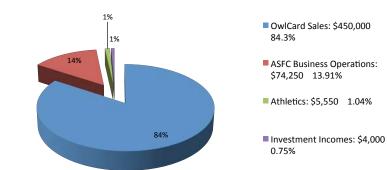
OwlCard Sales: \$475,000 88.27%
ASFC Business Operations: \$53,100 9.87%
Athletics: \$5,550 1.02%
Investment Incomes: \$4,500 0.84%

ASFC Projected Expenses for FY 2013-2014

ASFC Projected Expenses for FY 2014-2015



- OwlCard Sales: \$435,000 83.05%
- ASFC Business Operations: \$79,250 15.13%
- Athletics: \$5,550 1.06%
- Investment Incomes: \$4,000 0.76%



ASFC Budget Income for Fiscal Year 2015-2016

ACCOUNT #	STP. *	NOTES	DESCRIPTION	2013-2014 BUDGET	2013-2014 REVISED BUDGET	2013-2014 ACTUAL 5 of 06/30/14	014-2015 BUDGET]	2014-2015 REVISED BUDGET		2014-2015 ACTUAL s of 04/21/15		015-2016 SUDGET
			STUDENT BODY CARD REVENUE										
41100		4	OwlCard Sales	\$ 435,000.00	\$,	,	,		450,000.00		287,548.25		475,000.00
			Subtotal	\$ 435,000.00	\$ 435,000.00	\$ 481,992.05	\$ 450,000.00	\$	450,000.00	\$	287,548.25	\$ ·	475,000.00
										-			
		1	ASFC BUSINESS										
42200			Design Center Income	\$ 32,000.00	\$ 32,000.00	\$ 35,382.09	\$ 26,000.00	\$		\$	10,545.85	\$	30,000.00
42300			Returned Check Service Charge	\$ 250.00	\$ 250.00	\$ -	\$ 250.00	\$	250.00	\$	-	\$	100.00
42500			Smart Shop Income	\$ 30,000.00	\$ 30,000.00	\$ 27,171.51	\$ 27,000.00	\$.,	\$	10,624.53	\$	20,000.00
42600			Vendor Commission	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 1,000.00	\$	1,000.00	\$	-	\$	1,000.00
42700			Movie Tickets	\$ 15,000.00	\$ 15,000.00	\$ 22,476.50	\$ 	\$	_0,000.00	\$	7,728.00	\$	2,000.00
			Subtotal	\$ 79,250.00	\$ 79,250.00	\$ 85,030.10	\$ 74,250.00	\$	74,250.00	\$	28,898.38	\$	53,100.00
		1	ATHLETICS										
44150			Athletics Gate	\$ 5,550.00	\$.,	\$ 5,500.00	\$,	\$,	\$	-	\$	5,500.00
			Subtotal	\$ 5,550.00	\$ 5,550.00	\$ 5,500.00	\$ 5,550.00	\$	5,550.00	\$	-	\$	5,500.00
								_					
		1,4	INVESTMENT INCOME										
45110			Bank Interest	\$ 4,000.00	\$ 4,000.00	\$ 6,842.22	\$,	\$,	\$	2,361.98	\$	4,500.00
			Subtotal	\$ 4,000.00	\$ 4,000.00	\$ 6,842.22	\$ 4,000.00	\$	4,000.00	\$	2,361.98	\$	4,500.00
			MISCELLANEOUS INCOME/EXPENSES										
			Prior Year Adjustments	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-	\$	-
			Other Miscellaneous Adjustments	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-	\$	
			Subtotal	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-	\$	-
			Income Total	\$ 523,800.00	\$ 523,800.00	\$ 579,364.37	\$ 533,800.00	\$	533,800.00	\$	318,808.61	\$	538,100.00
		9	(PLUS) Prior Year Fund Balance (Reserved for 15-16 Budget)		\$ 56,075.00		\$ 90,150.00					\$	143,883.00
			Total Available to Allocate for the year 2015-2016		\$ 579,875.00		\$ 623,950.00					\$	681.983.00

ASFC Budget Expenses

Fiscal Year 2015 - 2016

ACCOUNT	STP.*	NOTES	DESCRIPTION	A	2013-2014 ADOPTED BUDGET	2013-2014 REVISED BUDGET	2013-2014 ACTUAL s of 06/30/14	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL s of 04/21/15	2015-2016 BUDGET
			ASFC OPERATIONAL COSTS								
51150			Presidential Discretionary	\$	300.00	\$ 300.00	\$ 556.01	\$ 300.00	\$ 300.00	\$ 159.84	\$ 500.00
51250			ASFC Operations	\$	2,500.00	\$ 2,785.19	\$ 2,785.19	\$ 2,500.00	\$ 2,500.00	\$ 2,774.07	\$ 2,500.00
51310			OBD Club Operational	\$	2,500.00	\$ 2,214.81	\$ 1,805.06	\$ 2,500.00	\$ 2,500.00	\$ 1,231.55	\$ 2,500.00
51320			ASFC Senate Board Projects	\$	500.00	\$ 500.00	\$ 314.45	\$ 500.00	\$ 500.00	\$ 593.22	\$ 750.00
51330	8		ASFC Shared Governance/Leadership Stipend	\$	15,725.00	\$ 11,475.00	\$ 11,475.00	\$ 17,325.00	\$ 17,325.00	\$ 12,675.00	\$ 19,425.00
51340			ASFC Awards Dinner	\$	1,200.00	\$ 1,200.00	\$ 694.33	\$ 2,000.00	\$ 2,000.00	\$ 1,240.67	\$ 2,000.00
51350			ASFC Budget Production	\$	1,750.00	\$ 1,750.00	\$ 1,371.17	\$ 2,000.00	\$ 2,000.00	\$ 494.87	\$ 2,000.00
51360			ASFC Elections	\$	4,000.00	\$ 4,000.00	\$ 3,950.00	\$ 4,000.00	\$ 4,000.00	\$ 330.35	\$ 4,000.00
51380			ASFC Office Supplies	\$	800.00	\$ 692.95	\$ 675.48	\$ 800.00	\$ 800.00	\$ 497.97	\$ 1,000.00
51390			ASFC Marketing	\$	4,000.00	\$ 19,102.70	\$ 19,205.20	\$ 6,000.00	\$ 6,000.00	\$ 6,330.41	\$ 12,000.00
51400			Eco Pass	\$	-	\$ 1,000.00	\$ 742.50	\$ 1,000.00	\$ -	\$ -	\$ 300.00
51470	2		ASFC Secretary/Receptionist (Wages & Benefits)	\$	10,000.00	\$ 10,000.00	\$ 9,879.93	\$ 10,000.00	\$ 10,000.00	\$ 8,290.65	\$ 20,000.00
51480			ASFC Shared Governance Comm Services	\$	-	\$ -	\$ -	\$ 600.00	\$ -	\$ -	\$ -
51490			ASFC Athletics Board	\$	-	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 461.69	\$ 3,000.00
			Subtotal	\$	43,275.00	\$ 55,020.65	\$ 53,454.32	\$ 49,525.00	\$ 50,925.00	\$ 35,080.29	\$ 69,975.00
					,	<i>,</i>	,	,	<i>.</i>	<i>,</i>	í.
			ASFC SERVICES AND ACTIVITIES								
52150			Welcome Week	\$	3,000.00	\$ 5,300.20	\$ 6,148.89	\$ 5,000.00	\$ 5,000.00	\$ 2,581.02	\$ 5,000.00
52210			Summer Activities	\$	1,000.00	\$ 1,191.98	\$ 1,336.35	1,500.00	\$ 1,500.00	\$ 1,627.66	\$ 1,500.00
52220			Fall Activities	\$	3,000.00	\$ 3,640.84	\$ 	\$ 5,000.00	\$ 2,923.47	\$	\$ 4,000.00
52230			Winter Activities	\$	3,000.00	\$ 3,000.00	\$,	\$ 3,000.00	\$ 3,000.00	\$	\$ 3,000.00
52240			Spring Activites	\$	3,000.00	\$ 3,000.00	\$ 881.02	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 4,000.00
52350			Student Activities Event Assistance Supplies	\$	1,600.00	\$ 2,564.08	\$ 2,872.73	\$ 1,600.00	\$ 1,600.00	\$ 586.32	\$ 1,600.00
52410		5	Organization Club Annual Grant	\$	5,000.00	\$ 6,850.00	\$ 7,200.00	\$ 8,000.00	\$ 8,000.00	\$ 7,100.00	\$ 8,000.00
52413		7	Organizations Project Fund	\$	-	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 3,400.00	\$ 8,000.00
52415			Organization Club Handbook	\$	-	\$ -	\$ -	\$ 300.00	\$ -	\$ -	\$ -
52420			Club Day	\$	3,500.00	\$ 3,590.94	\$ 3,590.94	\$ 2,500.00	\$ 2,500.00	\$ 2,323.60	\$ 3,500.00
52430	16	6	Organization Special Activities Fund	\$	6,000.00	\$ 6,500.00	\$ 8,625.00	\$ 7,000.00	\$ 7,000.00	\$ 2,500.00	\$ 7,000.00
52520			Fall PepRally/Inauguration	\$	-	\$ -	\$ -	\$ 500.00	\$ 200.20	\$ 200.20	\$ 1,500.00
52530	13,15	8	Student Development Conference	\$	5,000.00	\$ 650.00	\$ 650.00	\$ 15,000.00	\$ 15,000.00	\$ 8,479.69	\$ 20,000.00
52550	15	-	ASFC Textbook Rental Program	\$	5,000.00	\$ 5,000.00	\$ 5,394.21	\$ 5,000.00	\$ -	\$ -	\$ -
NEW			ASFC Leadership Scholarship	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00
			Subtotal	\$	39,100.00	\$ 41,288.04	\$ 40,750.27	\$ 57,400.00	\$ 59,723.67	\$ 32,467.48	\$ 69,600.00

ASFC Budget Expenses for Fiscal Year 2015-2016

ASFC Budget Expenses for Fiscal Year 2015-2016

ACCOUNT	STP.*	DSC	DESCRIPTION	A	2013-2014 ADOPTED BUDGET		2013-2014 REVISED BUDGET		2013-2014 ACTUAL s of 06/30/14	A	2014-2015 ADOPTED BUDGET		2014-2015 REVISED BUDGET		2014-2015 ACTUAL 5 of 04/21/15	-	2015-2016 BUDGET
	3		OWLCARD AND BUSINESS OPERATIONS	•												+	
51150	5		OwlCard Production	\$	50,000.00		50,000.00	_	45,194.41		50,000.00	-	50,000.00	\$	25,015.39		50,000.00
53115			Movie Tickets	\$	15,000.00	\$	15,000.00	\$	19,311.50	\$	20,000.00	\$	20,000.00	\$	16,060.00	\$	20,000.00
53120			OwlCard Marketing	\$	7,000.00		7,000.00	\$	2,119.19	\$	7,000.00	_	7,000.00	\$	1,290.82	\$	2,500.00
53125			OwlCard Equipment & Supplies	\$	10,000.00	\$	10,000.00	\$	24,762.52	\$,	\$	10,000.00	\$	6,117.11	\$	6,000.00
53200			DC/SS Operations	\$	12,000.00	\$	12,000.00	\$	14,472.50	\$	- ,	\$	8,000.00	\$	9,555.16	\$	9,000.00
53250	2		Design Center (W&B)	\$	30,000.00	\$	30,000.00	\$	21,665.36	\$	25,000.00	\$	25,000.00	\$	21,029.47	\$	25,000.00
53330			DC/SS Photocopier Maintenance/ Lease	\$	33,000.00	\$	33,000.00	\$	28,233.44	\$,	\$	30,000.00	\$	19,692.93	\$	30,000.00
53370	2		Smart Shop (W&B)	\$	20,000.00	\$	20,000.00	\$	16,977.26	\$	20,000.00	\$	20,000.00	\$	25,474.77	\$	25,000.00
			Subtotal	\$	177,000.00	\$	177,000.00	\$	172,736.18	\$	170,000.00	\$	170,000.00	\$	124,235.65	\$	167,500.00
	-																
54110			COLLEGE SERVICES	¢	0.000.00	¢	0 277 72	¢	0.077.70	¢	10,000,00	¢	10,000,00	¢	0.000.00	ф	10,000,00
54110			Beyond the Classroom Handbooks	\$	9,000.00	\$	9,377.73	\$	9,377.73	\$	10,000.00	\$	10,000.00	\$	9,999.00	\$	10,000.00
54120			Event Support/Campus Ambassador	\$	1,000.00	\$	1,000.00	\$	877.60	\$	-	\$	-	\$	-	\$	-
54170	15		Legal Counseling	\$	6,000.00	\$	5,457.12	\$	6,119.68	\$	6,000.00	\$	6,000.00	\$	-	\$	6,000.00
54440	15.10		Evening & Off-Campus Event	\$	500.00	-	500.00	\$	500.00	\$	1,000.00	\$	1,000.00	\$	-	\$	1,000.00
54700	15, 19		Library Textbook Reserve	\$	10,000.00	\$	10,000.00	\$	14,001.80	\$	15,000.00	\$	15,000.00	\$	12,499.73	\$	20,000.00
54800	2		Media Center (Wages & Benefits/Operations)	\$	5,250.00	\$	5,250.00	\$	2,991.00	\$	5,250.00	\$	5,250.00	\$	2,305.24	\$	5,250.00
54880	13,15		FH Community Service Project Abroad	\$	2,000.00	\$	444.98	\$	-	\$	2,000.00	\$	1,000.00	\$	1,000.00	\$	10,000.00
54881			FH Sustainable Garden Project	\$	400.00	\$	400.00	\$	300.00	\$	400.00	\$	400.00	¢	-	¢	-
54882			ASFC Sustainability Project	\$	-	\$	-	\$	-	\$	-	\$	500.00	\$	520.42	\$	1,000.00
54884			FH Business Plan Competition	\$	5,000.00	\$	5,000.00	\$	268.29	\$	3,000.00	\$	3,000.00	\$	-	\$	-
54887			Transfer Center (Wages & Benefits)	\$	4,000.00	\$	4,000.00	\$	-	\$	-	\$	-	\$	-	\$	-
54888			Care /Cal Works Recognition Ceremony	\$	1,200.00	\$	1,200.00	\$	1,050.86	\$	2,000.00	\$	2,000.00	\$	1,474.68	\$	2,000.00
54889	2		Pass the Torch - Tutoring (Stipends)	\$	2,000.00	\$	2,000.00	\$	2,060.75	\$	5,000.00	\$	5,000.00	\$	-	\$	5,000.00
54890	2		EOPS Tutorial Services (Wages & Benefits)	\$	5,000.00	\$	5,000.00	\$	4,957.99	\$	5,000.00	\$	5,000.00	\$	3,854.52	\$	5,000.00
54893			Adaptive Learning - Disability Resource Center	\$	2,700.00	\$	2,700.00	\$	2,695.69	\$	-	\$	-	\$	-	\$	-
54896			Calworks Emergency Materials	\$	-	\$	-	\$	-	\$	400.00	\$	400.00	\$	-	\$	-
54897			EOPS Laptop (Loan Service)	\$	-	\$	-	\$	-	\$	7,500.00	\$	7,500.00	\$	3,645.48	\$	3,000.00
54898			ASFC Food Bank	\$	-	\$	4,000.00	\$	2,552.59	\$	5,000.00	\$	5,000.00	\$	4,284.83	\$	5,000.00
54905			Tax Counseling	\$	6,000.00	\$	6,000.00	\$	-	\$	-	\$	-	\$	-	\$	-
54910	15		Veterans Resource Center Book Loan Program	\$	6,000.00	\$	6,000.00	\$	2,798.42	\$	8,000.00	\$	8,000.00	\$	7,665.61	\$	8,000.00
54915	17		Family Engagement Institute	\$	5,702.00	\$	5,702.00	\$	-	\$	2,500.00	\$	2,500.00	\$	7,600.60	\$	5,000.00
54920	14.15		Transfer Club College Visit	\$	5,000.00	\$	5,000.00	¢	7 500 00	\$	-	\$	-	\$	-	\$	-
54925	14,15		FH Medical Brigade to Honduras	\$	7,500.00	\$	7,500.00	\$	7,500.00	\$	12,000.00	\$	12,000.00	\$	12,000.00	\$	12,000.00
54930			Adaptive Learning Tutoring Lab (W&B)	\$	15,000.00	\$	15,000.00	\$	10,054.22	\$	-	\$	-	\$	7.64	\$	
54935			Scholar Athlete Award Night	\$	2,500.00	\$	2,500.00	\$	-	\$	2,500.00	\$	2,500.00	\$	-	\$	3,000.00
54936			Anthropology in Silicon Valley Speaker Series	\$	-	\$	-	\$	-	\$	1,000.00	\$	-	\$	-	\$	-
54945			CAP (Community Ambassador Program)	\$	-	\$	-	\$	-	\$	5,400.00	\$	5,400.00	\$	1,725.04	\$	7,500.00
54950			Cooperative Agencies Resource for Ecuador	\$	-	\$	-	\$	-	\$	2,000.00	\$	-	\$	-	\$	-
54160			Emergency Loan	\$	-	\$	-	\$	-	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$	-
54955			Map Your Future (MYF)	\$	-	\$	-	\$	-	\$	3,000.00	\$	3,000.00	\$	-	\$	-
54883			Center for Applied Anthropology	\$	-	\$	-	\$	-	\$	3,000.00	\$	3,000.00	\$	1,236.97	\$	3,000.00
54951			Foothill Ecuador Program	\$	-	\$	-	\$	-	\$	8,000.00	\$	8,000.00	\$	8,000.00	\$	-

ASFC Budget Expenses for Fiscal Year 2015-2016

ACCOUNT	STP.*	DSC	DESCRIPTION	A	2013-2014 ADOPTED BUDGET	2013-2014 REVISED BUDGET	2013-2014 ACTUAL s of 06/30/14	2014-2015 ADOPTED BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL s of 04/21/15	2015-2016 BUDGET
54956			National Coming Out Day	\$	-	\$ -	\$ -	\$ 3,500.00	\$ 3,500.00	\$ 235.75	\$ -
54957			Social Action for Gender Equalities	\$	-	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -
54958			Transition To Work Free Little Library	\$	-	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ -	\$ -
54959			Transition To Work Garden	\$	-	\$ -	\$ -	\$ 200.00	\$ 200.00	\$ -	\$ -
54960			Transition To Work Ambassador	\$	-	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ -	\$ -
NEW			Smoking Policy Survey	\$	-	\$ -	\$ -	\$ -	\$ -		\$ 700.00
NEW	13,15		Fund the Future to India	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
NEW	15		ASFC/Library Calculator Program	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00
			Subtotal	\$	101,752.00	\$ 104,031.83	\$ 68,106.62	\$ 126,150.00	\$ 122,650.00	\$ 83,055.51	\$ 126,450.00
							·				
			CAMPUS LIFE/SUPPORT PROGRAMS								
55110	7		Pom Squad Operation	\$	1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
55120			Pom Squad Choreographer (W&B)	\$	3,000.00	\$ 3,000.00	\$ 3,275.89	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00
55310	2		Student Accounts Assistants (W&B)	\$	15,000.00	\$ 15,000.00	\$ 11,118.82	\$ 15,000.00	\$ 15,000.00	\$ 9,980.27	\$ 15,000.00
55320			Student Accounts Operation	\$	4,000.00	\$ 4,000.00	\$ 4,939.13	\$ 5,000.00	\$ 5,000.00	\$ 3,306.65	\$ 5,000.00
55420	2		Student Activities Assistants (W&B)	\$	15,000.00	\$ 15,000.00	\$ 6,134.09	\$ 12,000.00	\$ 12,000.00	\$ 13,827.60	\$ 12,000.00
55430	2		Multicultural Events Student Assistant (W&B)	\$	10,000.00	\$ 10,000.00	\$ 986.15	\$ 8,000.00	\$ 8,000.00	\$ 1,006.02	\$ 8,000.00
55620			Career Center Lunch n' Learn	\$	700.00	\$ 700.00	\$ -	\$ -	\$ -	\$ -	\$ -
55630			Commencement	\$	6,000.00	\$ 6,000.00	\$ 6,072.00	\$ 6,000.00	\$ 6,000.00	\$ -	\$ 6,000.00
55640	6		Cultural Awareness	\$	45,000.00	\$ 645.67	\$ 645.67	\$ 45,000.00	\$ 41,380.00	\$ 174.97	\$ 49,000.00
55641			Native American Heritage Month	\$	-	\$ 6,000.00	\$ 5,055.45	\$ -	\$ 3,620.00	\$ 3,620.00	\$ -
55642			Jewish Heritage Month	\$	-	\$ 5,200.00	\$ 4,530.80	\$ -	\$ -	\$ 2,875.24	\$ -
55643			Black History Month	\$	-	\$ 8,000.00	\$ 12,047.53	\$ -	\$ -	\$ 9,370.46	\$ -
55644			Women's History Month	\$	-	\$ 5,800.00	\$ 4,892.26	\$ -	\$ -	\$ 3,442.10	\$ -
55645			Asian Pacific Heritage Month	\$	-	\$ 6,300.00	\$ 3,187.44	\$ -	\$ -	\$ 20.91	\$ -
55646			Latino Heritage Month	\$	-	\$ 9,300.00	\$ 13,016.82	\$ -	\$ -	\$ 200.30	\$ -
55647			LGBT Heritage Month	\$	-	\$ 3,754.33	\$ 1,889.11	\$ -	\$ -	\$ -	\$ -
55650	14		Dental Hygiene Program	\$	11,000.00	\$ 11,000.00	\$ 9,360.00	\$ 12,000.00	\$ 12,000.00	\$ 430.00	\$ 15,000.00
55655			Global Gala	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
55680			New Student Orientation	\$	10,000.00	\$ 11,600.00	\$ 11,604.05	\$ 10,000.00	\$ 10,000.00	\$ 16,623.49	\$ 10,000.00
52440	14		Dr. Martin Luther King Jr. March / Luncheon	\$	1,500.00	\$ 1,500.00	\$ 1,893.63	\$ 500.00	\$ 500.00	\$ 449.01	\$ 500.00
52460			Thanksgiving Event	\$	3,000.00	\$ 4,500.00	\$ 3,587.29	\$ 3,500.00	\$ 3,500.00	\$ 4,754.86	\$ 4,000.00
52470			Holiday Support	\$	-	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
55910			Physics Olympics	\$	-	\$ -	\$ 437.18	\$ -	\$ -	\$ -	\$ -
55920			AMATYC SML Competition	\$	450.00	\$ 450.00	\$ 450.00	\$ -	\$ -	\$ -	\$ -
53260			Zim Ride	\$	9,000.00	\$ 9,000.00	\$ 8,708.33	\$ 9,000.00	\$ 9,000.00	\$ 10,291.67	\$ 9,500.00
			Subtotal	\$	134,650.00	\$ 137,750.00	\$ 113,831.64	\$ 131,500.00	\$ 131,500.00	\$ 81,873.55	\$ 149.500.00

ACCOUNT	STP.*	NOTES	DESCRIPTION	Α	2013-2014 ADOPTED BUDGET]	2013-2014 REVISED BUDGET	2013-2014 ACTUAL of 06/30/14	4	2014-2015 ADOPTED BUDGET]	2014-2015 REVISED BUDGET	1	2014-2015 ACTUAL of 04/21/15	_	2015-2016 BUDGET
			ATHLETICS/PHYSICAL EDUCATION													
56115	12		Water Polo	\$	_,	\$	2,700.00	2,700.00	\$,	\$	2,700.00		2,431.50	\$	2,926.00
56116	12		Men's and Women's Swimming	\$	1,500.00	\$	1,500.00	\$ 1,230.00	\$	1,500.00	\$	1,500.00		830.00	\$	1,500.00
56140	12		Men's Basketball	\$	3,600.00	\$	- ,	3,600.00	\$,	\$	4,980.00		4,880.00	\$	5,000.00
56150	12		Women's Basketball	\$	3,600.00	\$	3,600.00	\$ 3,600.00	\$	4,725.00	\$	4,725.00	\$	4,725.00	\$	4,950.00
56160	12		Foothill Football	\$	4,350.00	\$	4,350.00	\$ 4,350.00	\$	4,725.00	\$	4,725.00	\$	5,125.00	\$	5,300.00
56190	12		Men's Soccer	\$	3,648.00	\$	3,648.00	\$ 3,828.00	\$	3,648.00	\$	3,648.00	\$	3,686.00	\$	3,800.00
56200	12		Women's Soccer	\$	3,040.00	\$	3,040.00	\$ 5,009.00	\$	3,952.00	\$	3,952.00	\$	3,260.00	\$	3,952.00
56210	12		Men's Tennis	\$	665.00	\$	665.00	\$ 380.00	\$	970.00	\$	970.00	\$	190.00	\$	1,000.00
56230	12		Women's Volleyball/Sand Volleyball	\$	2,975.00	\$	2,975.00	\$ 2,975.00	\$	2,575.00	\$	2,575.00	\$	3,725.00	\$	10,930.00
56240	12		Women's Softball	\$	5,650.00	\$	5,650.00	\$ 5,290.00	\$	6,730.00	\$	6,730.00	\$	1,156.00	\$	6,730.00
56250	12		Women's Tennis	\$	870.00	\$	870.00	\$ 950.00	\$	870.00	\$	870.00	\$	175.00	\$	870.00
56255			Athletic Championships	\$	-	\$	7,190.00	\$ 76.23	\$	-	\$	4,425.12	\$	4,425.12	\$	-
			Subtotal	\$	32,598.00	\$	39,788.00	\$ 33,988.23	\$	37,375.00	\$	41,800.12	\$	34,608.62	\$	46,958.00
	9.10		FINE AND PERFORMING ARTS													
57130	,		Dance	\$	2,000.00	\$	2,000.00	\$ -	\$	2,000.00	\$	2,000.00	\$	-	\$	2,000.00
57140			Drama (Wages & Benefits)	\$		\$	4,500.00	\$ 4,500.00	\$	5.000.00	\$	5,000.00	\$	-	\$	5,000.00
			Subtotal	\$	6,500.00	\$	6,500.00	\$ 4,500.00	\$	7,000.00	\$	7,000.00	\$	-	\$	7,000.00
		I														
			<u>UNALLOCATED RESERVES</u>			_									-	
58110			Unallocated Reserves	\$	45,000.00	\$	24,496.48	\$ 25,745.86	\$	45,000.00	\$	40,351.21	\$	24,660.87	\$	45,000.00
			Subtotal	\$	45,000.00	\$	24,496.48	\$ 25,745.86	\$	45,000.00	\$	40,351.21	\$	24,660.87	\$	45,000.00
		1	EXPENSES TOTAL	\$	579,875.00	\$	585,875.00	\$ 513,113.12	\$	623,950.00	\$	623,950.00	\$	415,981.97	\$	681,983.00

ASFC BUDGET FUND BALANCE

ACCOUNT	STP. *	DSC	DESCRIPTION	2013-2014 BUDGET	4	2013-2014 ACTUAL as of 06/30/14	2014-2015 BUDGET	2014-2015 ACTUAL as of 04/21/15	2015-2016 BUDGET
		9	Fund Balance - Beginning Net Surplus/(Deficit) Fund Balance - Ending	\$ (56,075.	90) \$ \$	538,661.28 66,251.25 604,912.53	\$ (90,150.00)	\$ 604,912.53 \$ (97,173.36) \$ 507,739.17	

ASFC Budget Notes and Stipulations

Fiscal Year 2015 - 2016

ASFC Budget Notes For Fiscal Year 2015-2016

- 1. A general stipulation pertaining to all income generating programs: If the income target for a particular fiscal year is met, the surplus of income, upon request and approval of ASFC Campus Council, can be utilized as the program sees fit.
- 2. ASFC has budgeted 7.21% of the projected income to an unallocated reserve line item. This account is primarily used for sports championships and unforeseen fund request that are provided and or not provided for in existing line items. Once a student organized event or program has established itself (typically 3 years) a new line item will be considered during the next budget development process.
- 3. The OwlCard Income projection is derived using projected enrollment figures and previous years' student identification card sales based on the \$10 per quarter student body fee. Of total student enrolled at Foothill College in the academic year 2015-2016, we project that 70% of students will pay the student body fee.
- 4. ASFC receives interest on the fund balance that is placed in a trust account, which is invested in the Santa Clara County Treasury Trust, in accordance with the Government Code sections 16305-16305.7. The California Education Code (section76063) titled Deposit of Investment of Student Funds allows for student organizations to participate in such investments. Further information regarding the management and portfolio of the Santa Clara County Trust can be obtained from the Controller-Treasurer Department of the Finance Agency in the County of Santa Clara.
- 5. \$200 Annual Grant Funds and \$50 Seed Funds. Please refer to the Organization Board Handbook.
- 6. \$500 Special Activities Funds. Please refer to the Organization Board Handbook.
- 7. \$1000 Organization Project Funds. Please refer to the Organization Board Handbook.
- 8. These funds will provide leadership development opportunities for students who cannot be supported by the Student Representation Fee.
- 9. Will be utilized on major special projects which may arise in the upcoming years.
- 10. Membership dues for state and national organizations that will allow regional and national student representation will come from the Student Representation Fee a voluntary fee collected quarterly from the student body at large.

ASFC Budget Stipulations For Fiscal Year 2015 - 2016

- 1. This income target is planned to be fulfilled by ticket sales from Athletic events. Failure to meet the income target will result in reconsideration of funding for the 2015-2016 fiscal year.
- 2. These funds are allocated to provide for the possible Foothill student employments. He/she shall be permitted to work a maximum of 19 hours a week starting at the state or district minimum wage, whichever is higher.
- 3. The funds are to be used to promote and enhance governance and conduct of student business.
- 4. Membership dues for state and national organizations that will allow regional and national student representation will come from the Student Representation Fee a voluntary fee collected quarterly from the student body-at-large.
- 5. These funds are to be used for technical staff support connected with the production of OwlCard.
- 6. This allocation is intended to promote the curriculum-based appreciation of already established Heritage Months in celebration of cultural diversity and awareness by partially funding the campus community programming for the heritage celebrations of the Health, Native American, Jewish, African-American, Women, Asian/Pacific Islander, Latino/Hispanic, and LGBTQ (Lesbian, Gay, Bisexual, Transgender, Queer) communities and campus programs. Funding shall be directly proportional to the needs and nature of the programs.
- 7. This program is funded for the academic year, thus the support of all men's and women's athletic programs during the academic year is required. Participants are required to sign a memorandum of understanding to participate in the program for a full year. Failure to complete the year will result in a requirement to reimburse the cost of training for a particular participant.
- 8. These funds are allocated to provide leadership stipends for students who serve as ASFC executives in accordance with the ASFC Stipend Code (See page 22 for ASFC Stipend Code).
- 9. All current OwlCard holders must receive 50% discount for attending Fine Arts and Athletic Events.

- 10. These funds are to be used only for entry fees and/or production.
- 11. No income is expected since the program is funded based on needs to reduce the accounting process in between.
- 12. These funds are to be used for officials and/or entry fees only.
- 13. Each student is required to present a written report to Campus Council two weeks following the experience.
- 14. The funding of this program is contingent upon OwlCard holders receiving a 100% reduction in the basic fee and services provided. These services shall be limited to current OwlCard holders. A list of students who are served must be submitted to Student Accounts for reimbursement.
- 15. The funds shall be made available contingent upon all participants purchasing the student body card.
- 16. Each event must take place on campus and be open to all students of Foothill College. The activity must be in accordance with ASFC Visions and Goals, Organizations Board Bylaws and procedures, and the club constitution.
- 17. Family Engagement Institute funds to be used towards design and printing at ASFC Design Center/Smart Shop.
- 18. The individuals invited to the event are prioritized with according to the order: students with financial needs, Veterans, DRC, Athletes, International/out of states students, and local students.
- 19. \$1000 from the fund should be allocated for the acquisition of Anthropology Reference Text.
- 20. These amounts should only be used to promote the awareness about OwlCard benefits.

ASFC Leadership/ Service Stipend Code

Associated Students of Foothill College (ASFC) Leadership/Service Stipend Code

Leadership/Service Scholarship will be available to student executive officers of the Associated Students of Foothill College -- ASFC President, Vice-President of Finance, Vice-President of Administration, Vice-President of Activities, Vice-President of Organization, Vice-President of Senate, Vice-President of Marketing, and Vice-President of Athletics on a quarterly basis on the following criteria:

- ASFC President will receive a stipend of \$1,350 and the VPs will receive stipend of \$600 (for Fall quarter, Winter quarter, and Spring quarter). In Summer quarter, the ASFC President will receive \$675 and the VPs will receive \$300.
- ASFC President and Vice Presidents will present goals at the beginning of each quarter in Cabinet and Campus Council and will have a review on the 7th week of the quarter.
- If an Executive Officer has been appointed up to the 5th week of the quarter, he/she is able to receive their stipend.
- The Executive Officer must fulfill his/her duty and stay the entire quarter to receive their stipend.
- The Leadership Stipend sub-committee will recommend stipend approvals with a majority vote by Campus Council.
- The stipends will be paid at the end of each quarter after a majority vote of Campus Council.
- Stipends will be signed and approved by the Dean of Student Affairs.

Adopted:

May 5, 1997

Amended:

July 21, 2012 August 2, 2012 January 31, 2013 April 10, 2014 March 12, 2015

Student Representation Code and Fees

Fiscal Year 2015 - 2016

Student Representation Fee Code

Section I - Collection

A. The Student Representation Fee is collected by Foothill College at the time of registration and deposited in a separate fund established per the California Community College's Budget and Accounting Manual. Students may opt to waive this fee. The Student Accounts Manager of Foothill College shall have custody of the money collected. See Education Code Section 76060.5

Section II - Purpose

A. The Student Representation Fee shall be used to provide for the training and support of student representatives who may be stating their positions and viewpoints before city, county, and district governments and before offices and agencies of the state government. See Education Code Section 76060.5

Section III - Student Representation Fee Committee

- A. The Committee shall include the ASFC President and one representative selected from each of the following boards: Finance, Administration, Activities, Organization Board of Directors, Senate, ASFC Advisor, and Student Accounts Manager.
- B. The term of office shall be for one school year.
- C. Chair and Secretary to be selected at the first committee meeting annually.

Section IV - Assigning Representatives

A. All assignments/appointments of individuals to use student representation fees will be made by the Student Representation Fee Committee.

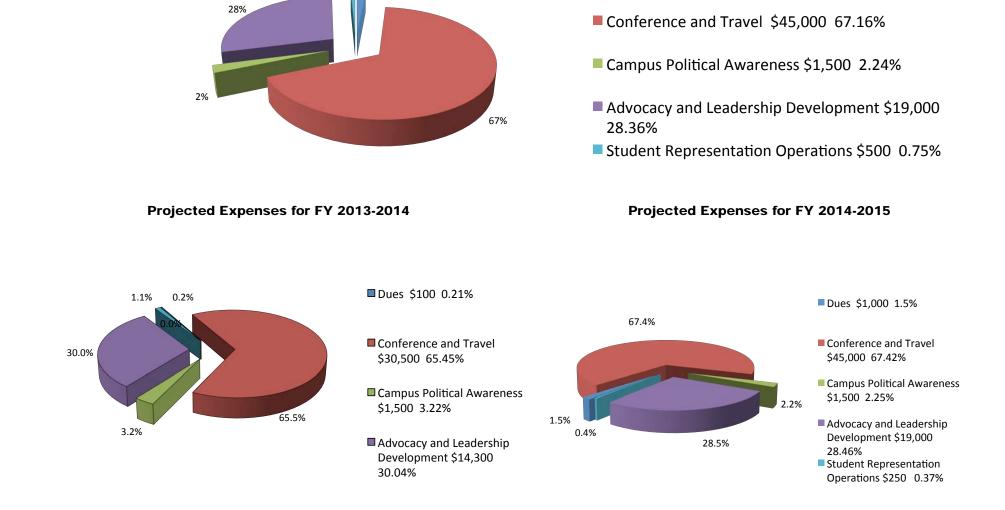
Section V - Representation Responsibilities

- A. In coordination with the Director of Student Activities, students using representative fees will:
 - 1. Make appointments to visit with officials prior to going on a trip. Normally, the appointment will be confirmed in writing.
 - 2. Submit a written report on the results of their meeting to ASFC Campus Council (copy to the Director of Student Activities) within one week after their return. An oral report may also be required if requested by the ASFC President.

Section VI - Accountability

A. Records on trips, visits, etc., by individuals using Student Representation monies will be kept on file by the Director of Student Activities. These will include, at a minimum, letters to officials, expenditures of funds, and a copy of the report on the results of the meeting/conferences.

Adopted: October 8, 1992



Representation Fee - Projected Expenses for Fiscal Year 2015-2016

1% 2%

Dues \$1,000 1.49%

Student Representation Fees for Fiscal Year 2015-2016

ACCOUNT #	NOTES	DESCRIPTION		2013-2014 ADOPTED BUDGET		2013-2014 REVISED BUDGET	2013-2014 ACTUAL as of 6/30/14	2014-2015 BUDGET	2014-2015 REVISED BUDGET	2014-2015 ACTUAL as of 04/21/15	2015-201 BUDGE
		REVENUE									
13-48100-0800	R001	Student Representation Fee	\$	43,500.00	\$	43,500.00	\$ 48,040.34	\$ 44,000.00	\$ 44,000.00	\$ 21,905.07	\$ 46,00
		Revenue Sub Total	\$	43,500.00	\$	43,500.00				\$ 21,905.07	\$ 46,00
		PLUS Prior Year Fund Balance	\$	3,100.00	\$	3,100.00		\$ 22,750.00	\$ 22,750.00	. ,	\$ 21,00
		Total Available to allocate for the year 2015-16	\$	46,600.00	\$	46,600.00	\$ 48,040.34	\$ 66,750.00	\$ 66,750.00	\$ 21,905.07	\$ 67,00
	10	EXPENSE									
13-63100-5100		DUES			T						
	R100	Dues	\$	100.00	\$	100.00	\$ 100.00	\$ 1.000.00	\$ 1.000.00	\$ 141.00	\$ 1.00
		Subtotal	\$	100.00	\$	100.00	\$ 100.00	\$ 1,000.00	\$ 1,000.00	\$ 141.00	\$ 1,00
13-63100-5200		CONFERENCE AND TRAVEL	\$	30,500.00	\$	30,500.00		\$ 45,000.00	\$ 45,000.00		\$ 45.00
10 00100 0200	R206	SSCCC Spring Legislative	Ψ	50,500100	Ψ	50,500.00	\$ 11,201.41	\$ 10,000100	\$ 10,000100		φ 10,00
	R207	CCCSAA Fall Leadership					\$ 6,143.92			\$ 7,953.26	
	R211	Latino Leadership Network					\$ 8,170.20				
	R212	SSCCC Fall Assembly					\$ 2,971.10			\$ 1,625.71	
	R215	ASFC General Conference Funding					\$ 374.19			\$ 13,410.38	
	NEW	NCORE (National Conference on Race and Ethnicity)									
	NEW	NCSL (National Conference Student Leadership)								\$ 11,161.60	
		Subtotal	\$	30,500.00	\$	30,500.00	\$ 28,860.82	\$ 45,000.00	\$ 45,000.00	\$ 34,150.95	\$ 45,00
13-63100-5300	1	CAMPUS POLITICAL AWARENESS			T						
	R300	Voter Registration/ Political Awareness Day	\$	1,500.00	\$	1,500.00	\$ 564.40	\$ 1,500.00	\$ 1.500.00	\$ 3,152.47	\$ 1,50
		Subtotal	\$	1,500.00	\$,	\$ 564.40		\$ 1,500.00	\$ 3,152.47	\$ 1,50
13-63100-5400	1	ADVOCACY AND LEADERSHIP DEVELOPMENT	\$	14,000.00	\$	14,000.00		\$ 19,000.00	\$ 19,000.00	I	\$ 19,00
10 00100 0100	R400	Advocacy & Leadership Development/Training	Ψ	1,000.00	Ψ	1,000.00	\$ 774.53	\$ 17,000100	\$ 19,000100	\$ 5,683.78	φ 19,00
	R401	Fall Advocacy Retreat					\$ 1,745.00			+ 0,000110	
	R403	Lobby Day/ March in March					\$ 7,470.71				
	R405	FACCC Advocacy and Policy Conference					\$ 2,575.19			\$ 3,783.23	
		Subtotal	\$	14,000.00	\$	14,000.00	\$ 12,565.43	\$ 19,000.00	\$ 19,000.00	\$ 9,467.01	\$ 19,00
13-63100-5500	1	STUDENT REPRESENTATION OPERATIONS	\$	500.00	\$	500.00		\$ 250.00	\$ -	\$ -	\$ 50
	1	Student Rep Operations (R500)					\$ -			\$ 15.00	1
		Subtotal	\$	500.00	\$	500.00	\$ -	\$ 250.00	\$ 250.00	\$ 15.00	\$ 50
		EXPENSE TOTAL	\$	46,600.00	\$	46,600.00	\$ 42,090.65	\$ 66,750.00	\$ 66,750.00	\$ 46,926.43	\$ 67,00
						2013-2014	2013-2014		2014-2015	2014-2015	2015-201
STP. *	DSC						as of 06/30/14			as of 04/21/15	
	9	Fund Balance - Beginning Net Surplus/(Deficit) Fund Balance - Ending					\$ 129,525.82 \$ (5,949.69) \$ 135,475.51		\$ (22,750.00)	\$ 135,475.51 \$ (25,021.36) \$ 110,454.15	\$ (21,00